

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711

Wednesday, May 15, 2019
8:00 a.m.

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order Kuhn

Item 2 – Pledge of Allegiance Kuhn

Item 3 – Roll Call Executive
Assistant

Item 4 – Additions to Agenda [Government Code Section 54954.2(b)(2)] Kuhn

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda Kuhn

Item 6 – Public Comment (Government Code Section 54954.3) Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

Item 7 – Consent Calendar Kuhn

7.A – Receive, Approve and File Minutes, April 2019 – [enc]

- April 3, 2019 – Regular Board Meeting
- April 17, 2019 – Regular Board Meeting

7.B – Receive, Approve and File Financial Reports and Investment Update, April 2019 - [enc]

- Change in Cash and Cash Equivalents Reports
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant List

7.C – Imported Water Sales, April 2019 – [enc]

The Board will review the imported water sales report for April 2019.

7.D – Miramar Operations Report, April 2019 – [enc]

The Board will review the imported water sales report for April 2019.

7.E – FY 2018-19 Third Quarter Reserve Update – [enc]

The Board will be provided a FY 18-19 third quarter update of TVMWD's reserve schedule.

7.F – Resolution No. 19-05-850 and Resolution No. 19-05-851 Tax Sharing Exchange County Lighting Maintenance District 1687, Annexation 6-116 – [enc]

Approval of Resolution No. 19-05-850 and Resolution No. 19-05-851 signifies acceptance of the tax sharing exchange by the County Lighting Maintenance District.

7.G – Resolution No. 19-05-852 Concurring in the Nomination of Kathleen Tiegs, Cucamonga Valley Water District to the CSDA Board of Directors, Southern Network (Seat B) – [enc]

The Board will consider approval of Resolution No. 19-05-852 concurring the nomination of Kathleen Tiegs, Cucamonga Valley Water District to the CSDA Board of Directors.

Items 7.A – 7.G – Board Action Required – Motion No. 19-05-5227

Staff Recommendation: Approve as presented

Item 8 – General Manager's Report

Litchfield

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A – Legislative Update, May 2019 [enc]

Howie

The Board will be provided a current legislative status update.

8.B – Director Expense Reports, April 2019 – [enc]

Kuhn

The Board will consider approval of the April 2019 director expense reports that include disclosure of per diem requests for meeting attendance, an itemization of any expenses incurred by TVMWD.

Item 8.B – Board Action Required – Motion No. 19-05-5228

Staff recommendation: Approve as presented

8.C – Approval of 2019 Organizational Chart and Salary Schedules Modifications [enc]

Litchfield

The Board will consider approval of the following items:

- Organizational Chart Effective May 15, 2019
- Salary Schedule Effective May 15, 2019
- Salary Schedule Effective July 1, 2019

Item 8.C – Board Action Required – Motion No. 19-05-5229

Staff recommendation: Approve as presented

8.D – Approval of Resolution No. 19-05-853 Employee Bonus [enc]

Litchfield

The Board will consider approval of Resolution No. 19-05-853 authorizing a one-time discretionary bonus to staff members for their constant diligence in maintaining low loss claims on liability, workers compensation and property in a total sum not to exceed the amount of the recent award distribution from ACWA-JPIA for preserving such low loss claims. As a result, this discretionary bonus will not impact the current budget.

Item 8.D – Board Action Required – Motion No. 19-05-5230

Staff recommendation: Approve as presented

8.E – Approval of the Resignation Notice Incentive Policy [enc]

Litchfield

The Board will consider approval of the Resignation Notice Incentive Policy.

Item 8.E – Board Action Required – Motion No. 19-05-5231

Staff recommendation: Approve as presented

Item 9 – Directors' / General Manager's Oral Reports

Litchfield

Directors and the Managers may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD, and on other areas of interest.

Item 10 – Closed Session

Kuhn

Conference with Legal Counsel – Existing Litigation [Government Code Section 54956.9(d)(1)]

- Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV51010
- Upper San Gabriel Valley Municipal Water District v. City of Alhambra, et al., Los Angeles County Superior Court Case No. C924128

Conference with Real Property Negotiators (Government Code Section 54956.8)

- Property: 901 Corporate Center Drive, Pomona, California
- District Negotiator: Matthew Litchfield, General Manager
- Negotiating Parties: Foremost Corporate, LLC
- Under Negotiation: Price and Terms of Payment for Revised Easement

Conference with Labor Negotiator (Government Code Section 54957.6)

- District Designated Representative: Steven M. Kennedy, General Counsel
- Unrepresented Employee: General Manager

Item 11 – Future Agenda Items

Kuhn

Item 12 – Adjournment and Next Meeting

Kuhn

Wednesday, June 5, 2019 at 8:00 a.m.

American Disabilities Act Compliance Statement *Government Code Section 54954.2(a)*



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting *Government Code Section 54957.5*

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com.

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT**

**Wednesday, April 3, 2019
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Avenue, Claremont, California. The presiding officer was President Bob Kuhn.

2. Pledge of Allegiance

The flag salute was led by President Bob Kuhn.

3. Roll Call

Roll call was taken with a quorum of the Board present.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Brian Bowcock, Secretary
Joe Ruzicka, Treasurer
John Mendoza, Director
Denise Jackman, Director

Directors Absent

Carlos Goytia, Director
(excused)

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Liz Cohn, Sr. Financial Analyst
Maria Contreras, Administrative Assistant
Mario Garcia, Chief Water Resources Officer
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
James Linthicum, Chief Finance Officer
Ben Peralta, Project Manager
Esther Romero, Accounting Technician
Karen Harberson, Compliance Specialist
Ray Evangelista, Engineer

Guest present: Ted Ebenkamp, Walnut Valley Water; Ed Hilden, Walnut Valley Water; Erik Hitchman, Walnut Valley Water; Tony Lima, Rowland Water; Szu Pei Lu-Yang, Rowland Water; Darron Poulsen, City of Pomona; Dave Warren, Rowland Water; Jennifer Stark, City of Claremont; Brian Teuber, Walnut Valley Water; Ben Lewis, Golden State Water; Steve Patton, City of Glendora; Rick Hansen, Claremont Resident; Raul Garibay, City of Pomona; Kathy Tiegs, ACWA-JPIA; Kirk Hamblin, LSL CPA's; Bryan Gruber, LSL CPA's.

4. Additions to Agenda

No additions to agenda requested.

5. Reorder Agenda

No reorder requested.

6. Public Comment

President Kuhn called for public comment. Mr. Raul Garibay, City of Pomona, approached the lectern and stated that after 36 years he will be retiring from the City of Pomona. He thanked TVMWD and noted it has been a privilege and honor for him to represent the City of Pomona at District Board meetings. President Kuhn in return, thanked him for always being accessible and responsive to his questions. Director Mendoza thanked Mr. Garibay and expressed appreciation of his work. Director DeJesus thanked Mr. Garibay for his mutual respect. Director Bowcock thanked Mr. Garibay for his involvement at Three Valleys MWD and Six Basins Watermaster.

7. Presentations

Mr. Jerry Gladbach, Board President of ACWA-JPIA, congratulated Mr. Garibay on his retirement and hard work. Mr. Gladbach and Ms. Kathy Tiegs presented the Board of Directors with a \$21,359 refund check for CY 2018 and thanked District staff for operating in a safe manner. Ms. Tiegs stated District staff is actively engaged in the following areas: 10 staff members have attended JPIA offered courses; 1 confined space training class was held at District facilities; 24 registered Target Solutions users, 38 Target Solutions courses have been completed, 8 users have completed more than 1 course; 1 professional development program; 1 alumni, Steve Lang, for Leadership Essentials in the Water Industry. Ms. Tiegs thanks the District for being engaged and taking advantage of all that ACWA-JPIA offers. President Kuhn thanked Mr. Gladbach and Ms. Tiegs for developing the programs and offered the use of District facilities at any time for training purposes.

Mr. James Linthicum introduced Mr. Bryan Gruber and Mr. Kirk Hamblin, from LSL CPA's to kick off this year's audit process. They will reach out to District staff as part of their field work. They will review major transaction cycles, check controls are in place and sample transactions to ensure policies and procedures are operating as defined. In addition, they will look at payroll, revenue, receivables, billing and collections. Mr. Gruber and Mr. Hamblin will come back in August for a final visit after the District closes the books for FY ending June 30. They will return in October to discuss final results. President Kuhn asked if it will be the same audit team as last year. Mr. Gruber advised it will be himself, Mr. Hamblin and a new team member. President Kuhn introduced Director Jackman to the audit team and asked they review the audit process with her. She will be provided with last year's audit report to familiarize herself with the process.

8. Consent Calendar

The Board was asked to consider the consent calendar items (8.A-8.I) for the April 3, 2019 Board meeting that included: (8.A) receive, approve and file minutes for February 6, 2019 and February 20, 2019; (8.B) receive, approve

and file financial reports and investment update, February 2019; (8.C) Imported Water Sales, February 2019; (8.D) Miramar Operations Report, February 2019; (8.E) FY 19/20 Annual Purchase Orders; (8.F) approve Resolution No. 19-04-846 Tax Sharing Exchange County Sanitation District, Annexation 21-761; (8.G) approve Resolution No. 19-04-847 Resolution of the Board of Directors of the TVMWD Concurring in Nomination to the Executive Committee of The Association of California Water Agencies Joint Powers Insurance Authority; (8.H) approve Budget Amendment – Hydropneumatic Tank Replacement (Project No. 58460); (8.I) approval of Chino Basin Project Memorandum of Understanding.

Upon motion and second the floor was opened for discussion. There being no discussion, President Kuhn called for the vote.

Moved: Joe Ruzicka Second: Brian Bowcock
Motion No. 19-04-5215 – Approving Consent Calendar Items 8.A – 8.I for March 3, 2019.
Motion passed by a 6-0 majority vote; Director Goytia had an excused absence.

9. General Manager’s Report

9.A Legislative Update – April 2019

Mr. Kirk Howie presented the Board with an update regarding the current legislative session. There are 12 bills the District has acted on, 7 in support and 5 in opposition. The 7 supporting bills are as follows: AB 510, District management of retention policies; AB 533, excludes rebates from taxable income; AB 1204, allows efficiency for MCL compliance; SB 413, shifts WQA election to odd years; SB 414, establishes small system water authority; and SB 669, establishes a trust for DAC water systems. Neutral bill: ACA 1, creates new voter threshold of 55%. The 5 opposing bills are as follows: AB 441, ignores safeguards to existing water rights; AB 1194, shifts representation of the Delta Council; AB 1486, (oppose unless amended) requires specified sale or lease of land; SB 204, delays Delta conveyance solutions; and SB 307, extends review process for Cadiz.

President Kuhn inquired whether the District’s lobbyist attends committee meetings to show support of bills. Mr. Howie advised letters are sent to all legislators, the lobbyist attends hearings and testifies on behalf of the District. Director Ruzicka asked if Mr. Mike Arnold follows up on bills we are strongly opposing or in favor of. Mr. Howie advised they provide regular reports on activities they participate in and a year end summary of activity.

The Board requested to change the stance on ACA 1 from *Neutral* to *Neutral with Concerns*.

9.B TVMWD Grand Avenue Well Equipping (Project No. 58446)

Mr. Ben Peralta informed the Board of four bids received with two bids coming in below the Engineer’s estimate of \$4,200,000. The apparent low bid is by E.J. Meyer Co. at \$3,434,444. Staff recommends awarding construction contract to E.J. Meyer

Co. at the next board meeting. Construction is estimated to be completed in 9 months.

President Kuhn and Director DeJesus inquired about the wide range of the Engineer's estimate and E.J. Meyers estimate. Mr. Peralta advised there will be a lot of pipeline work for this project. He received estimates from two different Engineering firms, and both were fairly close.

9.C Director Expense Reports, February 2019

The Board was asked to consider approval of the director expense reports submitted for reimbursement for February 2019.

Upon motion and second the floor was opened for discussion. There being no discussion, President Kuhn called for the vote.

Moved: Joe Ruzicka Second: Brian Bowcock
Motion No. 19-04-5216 - Approving Directors Expense Reports – February 2019
Motion passed by a 6-0 majority vote; Director Goytia had an excused absence.

9.D Chief Engineer/Resources Officer Job Modification Update

The current Chief Engineer/Resources Officer has submitted his letter of retirement effective July 1, 2019. Filling the position prior to the employee's departure will allow training time and a smooth transition. The Board was asked to consider approval of the following items:

- The proposed modification to the Organizational Chart
- The proposed modification to the Salary Schedule
- Ratification of the recruitment process for the Chief Water Resources Officer

General Manager Matthew Litchfield advised the Board that updating the Organizational Chart and Salary Schedule will keep the District in compliance with CalPERS. Based on the reorganization process, a recommendation was made to update the job description to Chief Water Resources Officer.

Moved: Joe Ruzicka Second: John Mendoza
Motion No. 19-04-5217 - Approving changes to the organizational chart and salary schedule.
Motion passed by a 6-0 majority vote; Director Goytia had an excused absence.

9.E FY 2018-19 Project Encumbrances

Mr. Linthicum informed the Board of projects and funds that will carry forward to FY 19-20. The Board was provided a list of projects. Actual numbers to be provided after the audit is completed.

Item 7.A1

Director Ruzicka asked about land acquisition, whether anybody else can purchase these properties before we move forward. Mr. Linthicum advised that parcels that fit within the Districts means are constantly evaluated and it is an ongoing process.

Director DeJesus inquired if the funds are available and budgeted. Mr. Linthicum advised the funds are budgeted.

This item will be brought back to the April 17, 2019 Board meeting for approval.

9.F Salary Schedule Effective July 1, 2019

Mr. Linthicum presented the salary schedule that will go into effect July 1, 2019. The salary schedule is based off the cost of living and the consumer price index by the Bureau of Labor Statistics. Salary ranges will increase by 3.93%. Salary ranges are a part of the budget process and have been calculated into the FY 2019-20 budget.

This item will be brought back to the April 17, 2019 Board meeting for approval.

9.G FY 2019-20 TVMWD Budget Draft 2.0

Mr. Linthicum presented to the Board the second draft of the FY 2019-20 TVMWD Budget. Highlighted items included: (1) an error in the fixed charge assessment in revenues for FY 2019-20, an increase of \$13,000; (2) GIS professional services in the amount of \$50,000 was added; (3) staff compensation considering evaluations, new hires & retirements; (4) property tax revenues are higher and have been adjusted for the next 5 years; (5) due to the well equipping project, the Capital Investment Program increased \$225,000.

Recommendations based on the Budget Ad-Hoc committee meetings: (1) Continue contract with Michael J. Arnold & Associates for legislative outreach; (2) keep the community outreach budget at \$75,000; (3) memberships to San Gabriel Valley Economic Partnership, Los Angeles County Business Federation, Southern California Water Coalition and San Gabriel Valley Council of Governments were reviewed.

TVMWD will continue to maintain the current \$10 surcharge discount on MWD rate for 2020.

President Kuhn asked if Upper San Gabriel Valley Municipal Water District will become a member direct and if that will increase District cost. Mr. Litchfield advised he met with Upper District's General Manager to convene quarterly meetings for Water COG members. Upper District's General Manager is in agreement of a quarterly rotation. Director Ruzicka would like to be a part of that discussion as he is the District alternate for that committee.

Director DeJesus commented that he expects staff to follow recommendations and ask questions or concerns.

Item 7.A1

Director Mendoza asked what the outreach budget consists of. Outreach includes advertising \$30,000, an increased presence in Sacramento and collaborating with member agencies.

This item will be brought back to the April 17, 2019 Board meeting for approval.

9.H Draft Resolution Adopting Water Rates and Charges for FY 2020

Board members were presented with the Draft Resolution Adopting Water Rates and Charges for CY 2020. The \$10 surcharge rate to treated water and \$0 surcharge rate to untreated water will still apply. The board was presented with the Capacity Charge for 2020 and a Summary of Fixed Charges 2020.

This item will be brought back to the April 17, 2019 Board meeting for approval.

9.I FY 2019-20 Water Standby Charge

The Board was briefed on the FY 2019-20 Water Standby Charge. The Readiness-To-Serve charge is increasing from \$18.79 to \$19.25 per EDU. They were presented with a proposed schedule outlining important dates for Public Hearing Notices.

This item will be brought back to the May 1, 2019 Board meeting for approval.

9.J Resignation Notice Incentive Policy

The purpose of the Resignation Notice Incentive Policy is to ensure a smooth transition when staff members announce their retirement by cross training, sufficient time for recruitment process and review of the organizational structure. If an employee provides at least 6 months' notice, the District will provide a \$5,000 bonus upon departure.

President Kuhn advised he will strongly support the policy if it goes back retroactively to January 1, 2019.

Director Bowcock inquired if the incentive pertains to all employees, including the General Manager, and does it apply to positions with multiple employees. President Kuhn stated it will help continuity in job duties and succession planning. The Incentive Policy will not apply to the General Manager. Other agencies have different versions of the policy.

This item will be brought back to the April 17, 2019 Board meeting for approval.

9.K Chino Basin Supplemental Water Sale

Mr. Litchfield reviewed Chino Basin Watermaster's request to purchase 1,100 AF of replenishment water. TVMWD has a yearly Tier 1 surplus between 10,000 to 20,000 AF. Water is to be purchased at the Tier 1 Full Service Untreated water rate, delivery to be coordinated between Inland Empire Utilities Agency and Metropolitan Water District. All surcharges will be passed on to Chino Basin Watermaster.

Director DeJesus confirmed the intent is to deliver before the end of the FY and will not take TVMWD over its allotment. Director DeJesus also confirmed the agreement can be modified with last many changes between May and June.

9.L Funding Agreement to Participate in the Existing Infrastructure to Create Water Supply and Water Quality Solutions Study

Mr. Litchfield discussed the funding agreement to participate in the existing infrastructure to create water supply and water quality solutions study initiated by the Las Virgenes Municipal Water District. The fiscal impact to TVMWD will be a \$7,500 commitment with the intent to have another source of water supply for the region.

This item will be brought back to the April 17, 2019 Board meeting for approval.

10. Directors' / General Manager Oral Reports

Director Joe Ruzicka – nothing to report on LAFCO matters.

Director Brian Bowcock – will attend the San Gabriel Watermaster today.

Director DeJesus – reported on MWD's action to take leadership role in assuming responsibility for potential shortage along Colorado River Aquaduct.

Director Mendoza – reported on a discussion at Six Basins Watermaster asking stakeholders for three regional projects for grant funding.

Mr. Litchfield – reported the Executive Assistant will start on April 8th. The Instrumentation/Electrical System Operator will start on April 15th. The Chief Water Resources recruitment closes on April 14. Working with Main Basin to execute a purchase water cyclic storage agreement. GIS Project RFP has received 3 proposals and being reviewed by staff.

11. Closed session - Announcement of Closed Session Actions

Closed session items:

- Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV51010.

Mr. Steve Kennedy, Legal Counsel, stated the Board met in closed session to discuss the item listed above. The Board authorized the General Manager to execute the 2018 agreement to appropriate pool planning CAMA Amendments.

No other action was taken.

12. Future Agenda Items

None

13. Adjournment

The Board adjourned at 10:25 a.m. to its next regular meeting scheduled for Wednesday, April 17, 2019 at 8:00 a.m.

Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District

Recorded by: Nadia Aguirre
Executive Assistant

DRAFT

MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT

Wednesday, April 17, 2019
8:00 a.m.

1. Call to Order

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Avenue, Claremont, California. The presiding officer was President Bob Kuhn.

2. Pledge of Allegiance

The flag salute was led by President Bob Kuhn.

3. Roll Call

Roll call was taken with a quorum of the Board present.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Brian Bowcock, Secretary
Joe Ruzicka, Treasurer
Carlos Goytia, Director
John Mendoza, Director
Denise Jackman, Director

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Liz Cohn, Sr. Financial Analyst
Nadia Aguirre, Executive Assistant
Ray Evangelista, Engineer
Mario Garcia, Chief Water Resources Officer
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
James Linthicum, Chief Finance Officer
Ben Peralta, Project Manager
Esther Romero, Accounting Technician
Dominique Aguiar, Operations Supervisor
Freeman Ensign, Operations Supervisor

Guest present: Ted Ebenkamp, Walnut Valley Water; Ed Hilden, Walnut Valley Water; Erik Hitchman, Walnut Valley Water; Jerry Tony, Walnut Valley Water; Ben Lewis, Golden State Water; Tom Coleman, Rowland Water; Tony Lima, Rowland Water; Szu Pei-Lu-Yang, Rowland Water; Darron Poulsen, City of Pomona; Dave Warren, Rowland Water; Brinda Sarathy, Pitzer College; Samuel Sjoberg, Pitzer College.

4. Additions to Agenda

No additions to agenda requested.

5. Reorder Agenda

No reorder requested.

6. Public Comment

President Kuhn called for public comment. Ms. Brinda Sarathy, Pitzer College approached the lectern to provide the Board with a summary on the Cadiz Water Project Panel held on April 7, 2019. She thanked General Manager Matthew Litchfield for his participation in the event. Ms. Sarathy highlighted the themes that came out of the event: water conservation, drought, imported water sources and potential implications. President Kuhn invited Brinda and her students to participate in a board workshop where a two-way discussion can be held at a future meeting date.

Samuel Sjoberg, Pitzer College attended the Cadiz Water Project Panel and learned about both sides of the issue. He expressed his concerns about adding Cadiz to the districts water portfolio and how it can affect wildlife. Mr. Sjoberg is interested to learn more on the project.

7. Consent Calendar

The Board was asked to consider consent calendar items (7.A-7.E) for the April 17, 2019 Board meeting that included: (7.A) receive, approve and file, March 2019 Minutes for March 6, 2019 and March 13, 2019; (7.B) receive, approve and file financial reports and investment update, March 2019; (7.C) Imported Water Sales, March 2019; (7.D) Miramar Operations Report, March 2019; (7.E) approve Funding Agreement to Participate in the Existing Infrastructure to Create Water Supply and Water Quality Solutions Study.

Upon motion and second, President Kuhn called for discussion. There being no discussion, President Kuhn called for the vote.

Moved: Joe Ruzicka; Second: John Mendoza
Motion No. 19-04-5218 – Approving Consent Calendar Items 7.A – 7.E for April 17, 2019.
Motion passed by unanimous vote.

8. General Manager's Report

8.A – Director's Expense Reports, March 2019

The Board was asked to consider approval of the director expense reports submitted for reimbursement for March 2019.

Upon motion and second, President Kuhn called for discussion. There being no discussion, President Kuhn called for the vote.

Moved: Joe Ruzicka Second: Carlos Goytia
Motion No. 19-04-5219 – Approving Directors Expense Reports –
March 2019
Motion passed by 7-0 unanimous vote.

8.B – FY 2018-19 Encumbrances Carryforward

Mr. James Linthicum presented staff's recommendation to carryforward the balance of \$2,634,836 to Fiscal Year 2019-20. The Board was provided a list of projects that will continue into FY 2019-20.

Upon motion and second, President Kuhn called for discussion. There being no discussion, President Kuhn called for the vote.

Moved: Bowcock Second: Ruzicka
Motion No. 19-04-5220 – Approving FY 18-19 Encumbrances
Carryforward
Motion passed by a 7-0 unanimous vote.

8.C – Salary Schedule Effective July 1, 2019

Mr. Linthicum informed the Board of the salary schedule to go into effect July 1, 2019 reflecting a 3.93% increase. The consumer price index was reviewed, and the salary schedule was increased based off those numbers to keep up with inflation. The salary ranges are included in the FY 2019-20 budget.

Director Bowcock stated the Ad Hoc Committee, which includes himself, Director Ruzicka and Mr. Litchfield, have gone through the data and therefore, he is able to expedite the motion.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for the vote.

Moved: Bowcock Second: Ruzicka
Motion No. 19-04-5221 – Approving Salary Schedule Effective July
1, 2019
Motion passed by a 7-0 unanimous vote.

8.D – FY 2019-20 TVMWD Budget

Mr. Linthicum presented to the Board the FY 2019-20 budget of almost \$71,000,000. The budget was previously presented to the Board, ad hoc committee and member agency managers group twice. Mr. Linthicum reviewed notable highlights of the budget: the District is within half percent of what was expected from last year's budget, the standby charge is expected to remain below the maximum amount, no plans for additional debt, and reserves are on target.

Upon motion and second, President Kuhn called for discussion. Director Mendoza asked a clarifying question about the EDU rate in regards to the size of a household.

Mr. Linthicum advised the EDU rate was not being adopted today but will be adopted in June. At the May 1st meeting a resolution with intent to move forward will be adopted. It will include the Engineer's report which contains a schedule of the different types of residences and how they are charged. A single-family residence is charged 1 EDU regardless of size. There being no further discussion, President Kuhn called for the vote.

Moved: Bowcock Second: Ruzicka
Motion No. 19-04-5222 – Approving FY 2019-20 TVMWD Budget
Motion passed by a 7-0 unanimous vote.

8.E – Resolution No. 19-04-848 Adopting Water Rates for CY 2020

Board members were presented with the proposed rate resolution and fixed and capacity charges for each of the member agencies. There is a \$0 surcharge on untreated water and a \$10 per AF surcharge discount on treated water, which the District has been able to provide for the last three years.

Upon motion and second, President Kuhn called for discussion. There being no discussion, President Kuhn called for the vote.

Moved: Bowcock Second: Ruzicka
Motion No. 19-04-5223 – Approving Resolution No. 19-04-848
Adopting Water Rates for CY 2020
Motion passed by a 7-0 unanimous vote.

8.F – Resignation Notice Incentive Policy

President Kuhn called for the Resignation Notice Incentive Policy to be tabled and moved to the May 1, 2019 agenda under closed session as a personnel issue, if appropriate. Legal Counsel Steve Kennedy advised it is a policy document. The policy will remain under open session. There were no objections from any of the board members.

8.G – TVMWD Grand Avenue Well Equipping (Project No.58446)

Mr. Ben Peralta informed Board members of low bidder E.J. Meyer Co., with a bid of \$3,434,444. Their bid packet was reviewed and references checked. E.J. Meyers experience level for this type of work is satisfactory and therefore, staff recommends construction contract be award to E.J. Meyer Co. for Phase 2 equipping of Grand Avenue well. Mr. Peralta also noted staff will reach out to residents that will be impacted by construction activities.

Upon motion and second, President Kuhn called for discussion. There being no discussion, President Kuhn called for the vote.

Moved: Ruzicka Second: Bowcock
Motion No. 19-04-5225 – Approving TVMWD Grand Avenue Well
Equipping (Project No. 58446)
Motion passed by a 7-0 unanimous vote.

9. Directors' / General Manager Oral Reports

General Manager Matthew Litchfield – Introduced new Executive Assistant Nadia Aguirre to the Board of Directors and the audience. President Kuhn, Director Bowcock and Director Mendoza welcomed Ms. Aguirre onboard.

Director Joe Ruzicka – Nothing to report on LAFCO matters.

President Kuhn – The next Water Quality Authority (WQA) meeting will be Wednesday, April 17, 2019. There was a budget workshop where a \$2 per AF increase was discussed moving from \$10 to \$12; the decision is not final as of yet. President Kuhn added that he listened to a discussion with Ms. Nancy Pelosi who has earmarked millions of dollars to handle problems at the border, but will not earmark to clean up water in the San Gabriel Valley.

Director DeJesus – gave an update on Metropolitan Water District (MWD). MWD recently sold a 20-acre parcel as it was deemed unnecessary. An email was sent out to managers and Directors regarding a lawsuit by Imperial Irrigation District (IID). MWD is assuming responsibility for drought reductions that may be incurred due to Lake Mead dropping below certain elevation levels. The lawsuit wants MWD and the Colorado River to cease and desist the implementation of the DCP and reopen the CEQA process.

Director Mendoza – asked for clarification about President Kuhn's earlier comment regarding cleanup. President Kuhn advised there is about \$125 million in cleanup.

President Kuhn asked Mr. Darron Poulsen, City of Pomona, to give an update on Chino Basin Watermaster. Mr. Poulsen stated the appellant parties which are Monte Vista Water District, Cucamonga Water District and City of Pomona have settled with judges ruling from April 17, 2019. Chino Basin is going back to 2014 and putting back together assessment packages to present day.

10. Closed session - Announcement of Closed Session Actions

Closed session items:

- Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV51010.
- Upper San Gabriel Valley Municipal Water District v. City of Alhambra, et al., Los Angeles County Superior Court Case No. C924128
- Public Employee Performance Evaluation, Government Code Section 54957, General Manager.

Item 7.A2

Mr. Steve Kennedy, Legal Counsel, stated the Board met in closed session to discuss items listed above. No reportable action was taken on any of the matters.

11. Future Agenda Items

None

12. Adjournment


The Board adjourned at 10:31 a.m. to its next regular meeting scheduled for Wednesday, May 1, 2019 at 8:00 a.m.

Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District

Recorded by: Nadia Aguirre
Executive Assistant



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: **Change in Cash and Cash Equivalents Report**

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for your review is the Change in Cash and Cash Equivalents Report for the period ending April 30, 2019.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

Attachment(s):

Exhibit A – Change in Cash and Cash Equivalents Report

Meeting History:

None

NA/LC

Item 7.B1 - Exhibit A



CHANGE IN CASH AND CASH EQUIVALENTS REPORT

April 1 through April 30, 2019

		<u>CASH</u>	<u>CASH EQUIVALENTS</u>
SUMMARY 4/30/2019			
	Petty Cash	6,000.00	
	Local Agency Investment Fund		28,541.22
	General Checking	1,300,000.00	
	Sweep Account	2,938,232.73	
	U.S. Bank	5,000.00	
	TOTAL CASH IN BANKS & ON HAND	\$ 4,249,232.73	\$ 28,541.22
	TOTAL CASH IN BANKS & ON HAND	04/30/19 \$ 4,249,232.73	\$ 28,541.22
	TOTAL CASH IN BANKS & ON HAND	03/31/19 \$ 2,864,459.02	\$ 28,363.30
	PERIOD INCREASE (DECREASE)	\$ 1,384,773.71	\$ 177.92
CHANGE IN CASH POSITION DUE TO:			
	Water Sales/Charges Revenue	2,507,208.28	
	Interest Revenue	945.50	
	Subvention/RTS Standby Charge Revenue	1,543,047.32	
	Hydroelectric Revenue	-	
	Other Revenue	24,636.52	
	Investment Xfer From Chandler Asset Mgt		
	LAIF Quarterly Interest		177.92
	Transfer To LAIF		
	Transfer From LAIF		
	INFLOWS	4,075,837.62	177.92
	Expenditures	(2,658,314.79)	
	Current Month Outstanding Payables	15,957.61	
	Prior Month Cleared Payables	(45,907.26)	
	Bank/FSA Svc Fees	(145.00)	
	HRA/HSA Payment	(2,654.47)	
	Xfer to PARS - Fund OPEB & Pension Trusts	-	
	Investment Xfer to CA Asset Mgt Pgm		
	Transfer to LAIF		
	Transfer From LAIF		
	OUTFLOWS	(2,691,063.91)	-
	PERIOD INCREASE (DECREASE)	1,384,773.71	177.92



THREE VALLEYS MUNICIPAL WATER DISTRICT
CONSOLIDATED LISTING OF INVESTMENT PORTFOLIO
 April 30, 2019

ITEM	BOOK YIELD	BOOK VALUE	PAR VALUE	MARKET VALUE
Chandler Asset Management				
ABS - Asset Backed Securities	2.72%	356,924.34	356,939.41	358,459.08
Bonds - Agency	1.94%	4,045,125.29	4,040,000.00	4,021,540.41
Commercial Paper	0.00%	0.00	0.00	0.00
Money Market Fund	2.04%	10,887.31	10,887.31	10,887.31
Supranational	2.36%	631,289.84	640,000.00	630,690.00
US Corporate	2.77%	2,536,627.50	2,550,000.00	2,549,127.48
US Treasury	1.89%	2,383,085.80	2,395,000.00	2,366,848.97
	2.19%	9,963,940.08	9,992,826.72	9,937,553.25
Local Agency Invest Fund TVMWD	2.44%	28,541.22	28,541.22	28,541.22
Reserve Fund		\$ 9,992,481.30	\$ 10,021,367.94	\$ 9,966,094.47
<hr/>				
Checking (Citizens)	0.65%	1,300,000.00	1,300,000.00	1,300,000.00
Sweep Account (Citizens)	0.40%	2,938,232.73	2,938,232.73	2,938,232.73
Emergency Checking (U.S. Bank)	0.00%	5,000.00	5,000.00	5,000.00
Petty Cash Fund	0.00%	6,000.00	6,000.00	6,000.00
Working Cash		\$ 4,249,232.73	\$ 4,249,232.73	\$ 4,249,232.73
<hr/>				
TOTAL PORTFOLIO	1.68%	\$ 14,241,714.03	\$ 14,270,600.67	\$ 14,215,327.20

I certify that this report accurately reflects all investments of Three Valleys Municipal Water District and that all investments and this report are in conformity with Sections 53600 et seq of the California Government Code and the District's annual statement of investment policy (Resolution 19-02-845). The District's investment program herein shown provides sufficient cash flow and liquidity to meet all budgeted expenditures for the next six months.

 MATTHEW H. LITCHFIELD, General Manager/Assistant Treasurer



Three Valleys Municipal Water District - Account #10065

MONTHLY ACCOUNT STATEMENT

APRIL 1, 2019 THROUGH APRIL 30, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503) 464-3685

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.45
Average Coupon	2.05%
Average Purchase YTM	2.19%
Average Market YTM	2.42%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.66 yrs
Average Life	2.56 yrs

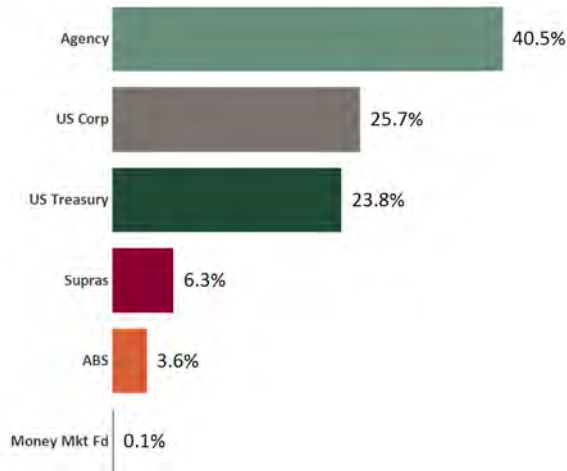
ACCOUNT SUMMARY

	Beg. Values as of 3/31/19	End Values as of 4/30/19
Market Value	9,925,564	9,937,553
Accrued Interest	43,613	49,545
Total Market Value	9,969,177	9,987,098
Income Earned	17,656	18,063
Cont/WD		-1,097
Par	9,984,402	9,992,827
Book Value	9,953,259	9,963,940
Cost Value	9,927,699	9,939,216

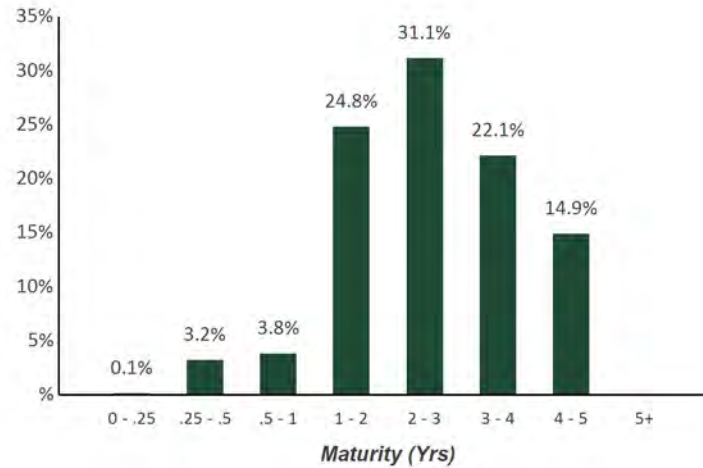
TOP ISSUERS

Government of United States	23.8%
Federal National Mortgage Assoc	15.1%
Federal Home Loan Bank	10.0%
Federal Home Loan Mortgage Corp	8.8%
Federal Farm Credit Bank	6.6%
International Finance Corp	4.3%
Inter-American Dev Bank	2.0%
John Deere ABS	1.6%
Total	72.2%

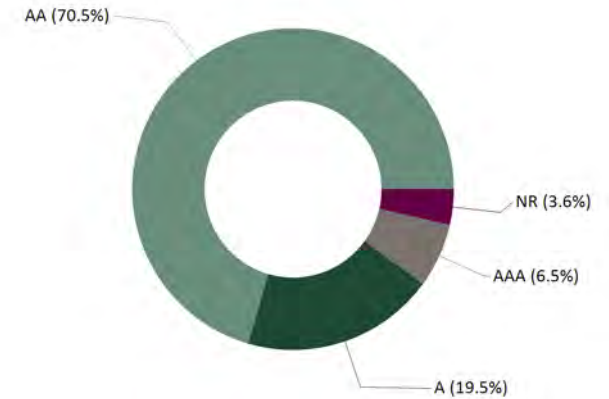
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	4/30/2009
Three Valleys Municipal Water District	0.19%	1.12%	1.62%	3.83%	1.72%	1.31%	1.48%	1.83%	1.83%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.16%	1.05%	1.37%	3.66%	1.44%	1.04%	1.27%	1.53%	1.53%

Statement of Compliance

As of April 30, 2019

Three Valleys Municipal Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Municipal Securities/ Local Agency Bonds	Bonds issued by TVMWD; Issued by local agency within the state of California, including pooled investment accounts sponsored by the state of California, County Treasurers, or Joint Power Agencies	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% max per issuer	Complies
Banker's Acceptances	"A" rated or higher by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or equivalent by a NRSRO; "A" rated issuer or equivalent by a NRSRO; 25% maximum; 5% max per issuer; 270 days max maturity; Issuer must be organized and operating within the US, have AUM >\$500 mil	Complies
Corporate Medium Term Notes	"A" rated or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	Complies
Negotiable Certificates of Deposit	30% maximum; 5% max per issuer	Complies
Certificates of Deposits/Time Deposit	Collateralized/ FDIC insured	Complies
Money Market Mutual Funds	"AAA" rated by 2 NRSROs; 20% maximum; 10% per fund	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA" rated or higher by a NRSRO; "A" rated issuer or higher by a NRSRO; 20% maximum; 5% max per issuer	Complies
Local Agency Investment Fund - LAIF	Max program limitation	Complies
Repurchase Agreements	102% Collateralized; 1 year max maturity	Complies
Reverse Repurchase Agreements	20% maximum; 92 days max maturity	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	Complies
Max Per Issuer	5% of portfolio per issuer (except U.S. Government, Agencies/GSEs, Supranationals, Money Market Mutual Funds, LAIF, LGIP)	Complies
Maximum maturity	5 years	Complies



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$9,953,259.38
Acquisition		
+ Security Purchases	\$580,941.27	
+ Money Market Fund Purchases	\$104,275.78	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$685,217.05
Dispositions		
- Security Sales	\$124,516.60	
- Money Market Fund Sales	\$457,704.51	
- MMF Withdrawals	\$1,097.18	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$75,000.00	
- Calls	\$0.00	
- Principal Paydowns	\$17,049.28	
Total Dispositions		\$675,367.57
Amortization/Accretion		
+/- Net Accretion	\$1,184.39	
		\$1,184.39
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	(\$353.17)	
		(\$353.17)
ENDING BOOK VALUE		\$9,963,940.08

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$365,413.22
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$124,516.60	
Accrued Interest Received	\$268.91	
Interest Received	\$11,807.18	
Dividend Received	\$419.32	
Principal on Maturities	\$75,000.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$17,049.28	
Total Acquisitions	\$229,061.29	
Dispositions		
Withdrawals	\$1,097.18	
Security Purchase	\$580,941.27	
Accrued Interest Paid	\$1,548.75	
Total Dispositions	\$583,587.20	
ENDING BOOK VALUE		\$10,887.31



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
89237RAB4	Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020	22,788.57	07/25/2017 1.59%	22,788.36 22,788.48	99.83 2.76%	22,749.01 16.00	0.23% (39.47)	Aaa / AAA NR	1.21 0.15
89238BAB8	Toyota Auto Receivables Owner 2018-A A2A 2.1% Due 10/15/2020	59,655.33	01/23/2018 2.12%	59,649.23 59,652.04	99.85 2.67%	59,567.75 55.68	0.60% (84.29)	Aaa / AAA NR	1.46 0.26
47788BAD6	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	19,495.51	07/11/2017 1.83%	19,494.09 19,494.69	99.47 2.64%	19,392.14 15.77	0.19% (102.55)	Aaa / NR AAA	2.46 0.65
47788CAC6	John Deere Owner Trust 2016-B A4 2.66% Due 4/18/2022	35,000.00	02/21/2018 2.68%	34,997.48 34,998.19	100.01 2.67%	35,002.24 41.38	0.35% 4.05	Aaa / NR AAA	2.97 1.13
43814UAG4	Honda Auto Receivables 2018-2 A3 3.01% Due 5/18/2022	40,000.00	05/22/2018 3.03%	39,999.13 39,999.33	100.75 2.54%	40,301.04 43.48	0.40% 301.71	NR / AAA AAA	3.05 1.52
47788EAC2	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	100,000.00	07/18/2018 3.10%	99,992.42 99,993.77	100.73 2.64%	100,733.70 136.89	1.01% 739.93	Aaa / NR AAA	3.55 1.60
65479GAD1	Nissan Auto Receivables Owner 2018-B A3 3.06% Due 3/15/2023	80,000.00	07/17/2018 3.08%	79,997.41 79,997.84	100.89 2.61%	80,713.20 108.80	0.81% 715.36	Aaa / AAA NR	3.88 1.87
Total ABS		356,939.41	2.72%	356,918.12 356,924.34	2.64%	358,459.08 418.00	3.59% 1,534.74	Aaa / AAA AAA	2.96 1.24

AGENCY									
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	100,000.00	09/04/2014 1.83%	97,272.00 99,859.63	99.70 2.45%	99,696.20 312.50	1.00% (163.43)	Aaa / AA+ AAA	0.25 0.25
3133EHEZ2	FFCB Note 1.6% Due 4/6/2020	200,000.00	09/28/2017 1.60%	200,012.00 200,004.45	99.25 2.42%	198,501.00 222.22	1.99% (1,503.45)	NR / AA+ AAA	0.94 0.92
3137EAEK1	FHLMC Note 1.875% Due 11/17/2020	200,000.00	12/28/2017 2.05%	199,016.00 199,472.09	99.34 2.31%	198,680.20 1,708.33	2.01% (791.89)	Aaa / AA+ AAA	1.55 1.50
3135G0F73	FNMA Note 1.5% Due 11/30/2020	200,000.00	12/16/2015 1.90%	196,220.00 198,790.82	98.71 2.34%	197,416.80 1,258.33	1.99% (1,374.02)	Aaa / AA+ AAA	1.59 1.54
3130A7CV5	FHLB Note 1.375% Due 2/18/2021	140,000.00	04/28/2016 1.42%	139,727.00 139,897.61	98.35 2.32%	137,685.66 390.35	1.38% (2,211.95)	Aaa / AA+ AAA	1.81 1.76
3135G0J20	FNMA Note 1.375% Due 2/26/2021	200,000.00	Various 1.41%	199,699.04 199,893.63	98.33 2.32%	196,654.00 496.53	1.97% (3,239.63)	Aaa / AA+ AAA	1.83 1.78



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3135G0K69	FNMA Note 1.25% Due 5/6/2021	180,000.00	06/29/2016 1.18%	180,612.00 180,254.34	98.00 2.27%	176,403.24 1,093.75	1.78% (3,851.10)	Aaa / AA+ AAA	2.02 1.96
3130A8QS5	FHLB Note 1.125% Due 7/14/2021	185,000.00	10/04/2016 1.33%	183,290.60 184,210.06	97.44 2.32%	180,257.90 618.59	1.81% (3,952.16)	Aaa / AA+ AAA	2.21 2.15
3137EAEC9	FHLMC Note 1.125% Due 8/12/2021	185,000.00	08/30/2016 1.33%	183,185.15 184,162.38	97.43 2.29%	180,250.31 456.72	1.81% (3,912.07)	Aaa / AA+ AAA	2.29 2.23
3135G0N82	FNMA Note 1.25% Due 8/17/2021	185,000.00	09/28/2016 1.28%	184,715.10 184,865.94	97.69 2.29%	180,724.47 475.35	1.81% (4,141.47)	Aaa / AA+ AAA	2.30 2.24
3135G0Q89	FNMA Note 1.375% Due 10/7/2021	160,000.00	10/27/2016 1.50%	159,025.60 159,519.55	97.74 2.33%	156,387.36 146.67	1.57% (3,132.19)	Aaa / AA+ AAA	2.44 2.37
3130AABG2	FHLB Note 1.875% Due 11/29/2021	200,000.00	12/28/2016 2.10%	197,940.00 198,918.39	98.92 2.31%	197,836.80 1,583.33	2.00% (1,081.59)	Aaa / AA+ AAA	2.59 2.48
3135G0S38	FNMA Note 2% Due 1/5/2022	200,000.00	01/11/2017 2.02%	199,845.00 199,916.49	99.28 2.28%	198,561.60 1,288.89	2.00% (1,354.89)	Aaa / AA+ AAA	2.69 2.58
3137EADB2	FHLMC Note 2.375% Due 1/13/2022	200,000.00	01/27/2017 2.03%	203,193.40 201,744.10	100.21 2.29%	200,416.80 1,425.00	2.02% (1,327.30)	Aaa / AA+ AAA	2.71 2.59
3135G0T45	FNMA Note 1.875% Due 4/5/2022	200,000.00	Various 1.86%	200,108.00 200,066.34	98.77 2.31%	197,543.00 270.84	1.98% (2,523.34)	Aaa / AA+ AAA	2.93 2.83
313379Q69	FHLB Note 2.125% Due 6/10/2022	200,000.00	09/28/2017 1.92%	201,806.00 201,196.28	99.48 2.30%	198,957.80 1,664.58	2.01% (2,238.48)	Aaa / AA+ AAA	3.12 2.97
3133EAYP7	FFCB Note 1.95% Due 7/19/2022	225,000.00	07/28/2017 1.92%	225,310.50 225,201.12	98.75 2.36%	222,178.95 1,243.13	2.24% (3,022.17)	Aaa / AA+ AAA	3.22 3.08
3135G0T94	FNMA Note 2.375% Due 1/19/2023	200,000.00	10/30/2018 2.99%	195,134.00 195,708.70	100.28 2.29%	200,568.40 1,345.83	2.02% 4,859.70	Aaa / AA+ AAA	3.73 3.52
3137EAEN5	FHLMC Note 2.75% Due 6/19/2023	190,000.00	09/27/2018 3.03%	187,691.50 187,979.23	101.68 2.32%	193,199.79 1,915.83	1.95% 5,220.56	Aaa / AA+ AAA	4.14 3.86
313383YJ4	FHLB Note 3.375% Due 9/8/2023	190,000.00	02/26/2019 2.57%	196,484.70 196,237.70	104.11 2.38%	197,804.63 944.06	1.99% 1,566.93	Aaa / AA+ NR	4.36 4.03
3130AAHE1	FHLB Note 2.5% Due 12/8/2023	75,000.00	02/26/2019 2.55%	74,830.50 74,836.62	100.62 2.36%	75,462.45 744.79	0.76% 625.83	Aaa / AA+ F-1+	4.61 4.29
3133EDBU5	FFCB Note 3.5% Due 12/20/2023	225,000.00	01/16/2019 2.74%	232,843.50 232,389.82	105.05 2.35%	236,353.05 2,865.63	2.40% 3,963.23	Aaa / AA+ AAA	4.64 4.23



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Total Agency		4,040,000.00	1.94%	4,037,961.59 4,045,125.29	2.32%	4,021,540.41 22,471.25	40.49% (23,584.88)	Aaa / AA+ AAA	2.68 2.55
MONEY MARKET FUND FI									
31846V203	First American Govt Obligation Fund Class Y	10,887.31	04/30/2019 2.04%	10,887.31 10,887.31	1.00 2.04%	10,887.31 0.00	0.11% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		10,887.31	2.04%	10,887.31	2.04%	10,887.31 0.00	0.11% 0.00	Aaa / AAA AAA	0.00 0.00
SUPRANATIONAL									
45950KCJ7	International Finance Corp Note 1.125% Due 7/20/2021	215,000.00	05/08/2018 2.81%	203,989.85 207,348.56	97.38 2.34%	209,363.35 678.59	2.10% 2,014.79	Aaa / AAA NR	2.22 2.17
4581X0CW6	Inter-American Dev Bank Note 2.125% Due 1/18/2022	200,000.00	10/26/2017 2.10%	200,158.00 200,101.81	99.45 2.33%	198,907.40 1,215.97	2.00% (1,194.41)	Aaa / NR AAA	2.72 2.61
45950VLH7	International Finance Corp Note 2% Due 10/24/2022	225,000.00	10/26/2017 2.16%	223,339.50 223,839.47	98.85 2.34%	222,419.25 87.50	2.23% (1,420.22)	Aaa / AAA NR	3.49 3.34
Total Supranational		640,000.00	2.36%	627,487.35 631,289.84	2.34%	630,690.00 1,982.06	6.33% (599.84)	Aaa / AAA AAA	2.83 2.72
US CORPORATE									
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	145,000.00	Various 2.29%	145,058.95 145,003.07	99.91 2.55%	144,865.88 463.19	1.46% (137.19)	A1 / A AA-	0.37 0.36
94974BGF1	Wells Fargo Corp Note 2.15% Due 1/30/2020	100,000.00	01/26/2015 2.18%	99,864.00 99,979.56	99.60 2.69%	99,598.60 543.47	1.00% (380.96)	A2 / A- A+	0.75 0.73
22160KAG0	Costco Wholesale Corp Note 1.75% Due 2/15/2020	80,000.00	02/05/2015 1.77%	79,916.00 79,986.64	99.32 2.62%	79,456.56 295.56	0.80% (530.08)	Aa3 / A+ NR	0.80 0.78
747525AD5	Qualcomm Inc Note 2.25% Due 5/20/2020	120,000.00	06/11/2015 2.49%	118,671.00 119,715.75	99.52 2.72%	119,420.88 1,207.50	1.21% (294.87)	A2 / A- NR	1.06 1.02
40428HPV8	HSBC USA Inc Note 2.75% Due 8/7/2020	150,000.00	12/28/2018 3.34%	148,623.00 148,907.82	100.02 2.73%	150,031.80 962.50	1.51% 1,123.98	A2 / A AA-	1.27 1.23
857477AS2	State Street Bank Note 2.55% Due 8/18/2020	100,000.00	06/28/2017 1.86%	102,098.00 100,869.59	99.93 2.60%	99,934.90 517.08	1.01% (934.69)	A1 / A AA-	1.30 1.26



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US CORPORATE									
00440EAT4	Chubb INA Holdings Inc Callable Note Cont 10/3/2020 2.3% Due 11/3/2020	125,000.00	02/06/2017 2.16%	125,588.75 125,230.28	99.50 2.64%	124,372.63 1,421.53	1.26% (857.65)	A3 / A A	1.52 1.46
30231GAV4	Exxon Mobil Corp Callable Note Cont 2/1/2021 2.222% Due 3/1/2021	120,000.00	05/16/2016 1.84%	122,103.60 120,806.76	99.43 2.54%	119,320.32 444.40	1.20% (1,486.44)	Aaa / AA+ NR	1.84 1.78
084670BQ0	Berkshire Hathaway Callable Note Cont 2/15/2021 2.2% Due 3/15/2021	130,000.00	03/23/2018 2.69%	128,180.00 128,851.59	99.55 2.45%	129,413.44 365.44	1.30% 561.85	Aa2 / AA A+	1.88 1.78
369550BE7	General Dynamics Corp Note 3% Due 5/11/2021	135,000.00	Various 3.19%	134,275.95 134,507.28	100.88 2.55%	136,188.00 1,912.50	1.38% 1,680.72	A2 / A+ NR	2.03 1.93
166764BG4	Chevron Corp Callable Note Cont 4/15/2021 2.1% Due 5/16/2021	135,000.00	03/23/2018 2.91%	131,750.55 132,884.74	99.12 2.54%	133,812.81 1,299.38	1.35% 928.07	Aa2 / AA NR	2.05 1.97
68389XBK0	Oracle Corp Callable Note Cont 8/01/21 1.9% Due 9/15/2021	115,000.00	11/29/2016 2.40%	112,425.15 113,721.41	98.33 2.63%	113,082.38 279.19	1.14% (639.03)	A1 / AA- A	2.38 2.30
24422ETL3	John Deere Capital Corp Note 2.65% Due 1/6/2022	125,000.00	07/27/2017 2.15%	127,605.00 126,577.47	100.19 2.58%	125,236.75 1,058.16	1.26% (1,340.72)	A2 / A A	2.69 2.55
91159HHP8	US Bancorp Callable Cont 12/23/2021 2.625% Due 1/24/2022	60,000.00	01/19/2017 2.66%	59,896.80 59,943.54	99.92 2.66%	59,949.42 424.38	0.60% 5.88	A1 / A+ AA-	2.74 2.60
44932HAC7	IBM Credit Corp Note 2.2% Due 9/8/2022	125,000.00	12/28/2017 2.60%	122,780.00 123,412.99	98.16 2.78%	122,696.63 404.86	1.23% (716.36)	A1 / A A	3.36 3.20
48128BAB7	JP Morgan Chase & Co Callable Note 1X 1/15/2022 2.972% Due 1/15/2023	125,000.00	10/30/2018 3.73%	121,335.00 121,768.98	100.05 2.95%	125,060.25 1,093.86	1.26% 3,291.27	A2 / A- AA-	3.72 2.56
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	125,000.00	06/01/2018 3.31%	121,453.75 122,144.17	99.72 2.73%	124,650.00 883.33	1.26% 2,505.83	A2 / A A	3.74 3.51
037833AK6	Apple Inc Note 2.4% Due 5/3/2023	125,000.00	11/29/2018 3.49%	119,456.25 119,978.01	98.94 2.68%	123,669.50 1,483.33	1.25% 3,691.49	Aa1 / AA+ NR	4.01 3.75
69371RP59	Paccar Financial Corp Note 3.4% Due 8/9/2023	125,000.00	09/10/2018 3.37%	125,177.50 125,154.62	101.07 3.13%	126,335.63 968.06	1.27% 1,181.01	A1 / A+ NR	4.28 3.93
02665WCQ2	American Honda Finance Note 3.625% Due 10/10/2023	135,000.00	10/03/2018 3.64%	134,889.30 134,901.61	103.59 2.76%	139,846.50 285.47	1.40% 4,944.89	A2 / A NR	4.45 4.09



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US CORPORATE									
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	150,000.00	04/04/2019 3.13%	152,319.00 152,281.62	101.46 3.14%	152,184.60 828.33	1.53% (97.02)	A2 / A- A+	4.85 3.56
Total US Corporate		2,550,000.00	2.77%	2,533,467.55 2,536,627.50	2.71%	2,549,127.48 17,141.52	25.70% 12,499.98	A1 / A+ A+	2.49 2.25
US TREASURY									
912828TH3	US Treasury Note 0.875% Due 7/31/2019	75,000.00	03/30/2015 1.30%	73,655.52 74,922.71	99.61 2.43%	74,704.13 163.16	0.75% (218.58)	Aaa / AA+ AAA	0.25 0.25
912828L99	US Treasury Note 1.375% Due 10/31/2020	180,000.00	11/23/2015 1.71%	177,181.07 179,141.66	98.61 2.32%	177,503.94 6.73	1.78% (1,637.72)	Aaa / AA+ AAA	1.51 1.47
912828N89	US Treasury Note 1.375% Due 1/31/2021	155,000.00	03/09/2016 1.40%	154,849.15 154,945.89	98.40 2.31%	152,523.57 529.87	1.53% (2,422.32)	Aaa / AA+ AAA	1.76 1.71
912828B90	US Treasury Note 2% Due 2/28/2021	180,000.00	04/26/2016 1.40%	185,056.07 181,914.27	99.47 2.30%	179,043.84 606.52	1.80% (2,870.43)	Aaa / AA+ AAA	1.84 1.78
912828P87	US Treasury Note 1.125% Due 2/28/2021	200,000.00	12/29/2016 1.86%	194,125.67 197,417.92	97.91 2.29%	195,828.20 379.08	1.96% (1,589.72)	Aaa / AA+ AAA	1.84 1.80
912828Q37	US Treasury Note 1.25% Due 3/31/2021	210,000.00	12/13/2016 1.81%	205,136.25 207,828.68	98.08 2.28%	205,972.20 222.34	2.06% (1,856.48)	Aaa / AA+ AAA	1.92 1.88
912828T34	US Treasury Note 1.125% Due 9/30/2021	185,000.00	11/09/2016 1.48%	181,871.52 183,452.41	97.41 2.23%	180,208.87 176.28	1.81% (3,243.54)	Aaa / AA+ AAA	2.42 2.36
912828J43	US Treasury Note 1.75% Due 2/28/2022	215,000.00	03/13/2017 2.14%	211,112.24 212,780.26	98.65 2.24%	212,094.06 633.90	2.13% (686.20)	Aaa / AA+ AAA	2.84 2.74
912828XR6	US Treasury Note 1.75% Due 5/31/2022	205,000.00	07/27/2017 1.84%	204,103.81 204,428.27	98.52 2.25%	201,956.98 1,498.08	2.04% (2,471.29)	Aaa / AA+ AAA	3.09 2.96
9128282P4	US Treasury Note 1.875% Due 7/31/2022	200,000.00	09/28/2017 1.90%	199,805.36 199,869.17	98.84 2.25%	197,671.80 932.32	1.99% (2,197.37)	Aaa / AA+ AAA	3.25 3.12
912828N30	US Treasury Note 2.125% Due 12/31/2022	160,000.00	01/31/2018 2.54%	156,975.00 157,741.78	99.55 2.25%	159,275.04 1,136.46	1.61% 1,533.26	Aaa / AA+ AAA	3.67 3.48
9128284D9	US Treasury Note 2.5% Due 3/31/2023	200,000.00	04/29/2019 2.29%	201,578.13 201,577.03	100.89 2.26%	201,773.40 423.50	2.02% 196.37	Aaa / AA+ AAA	3.92 3.71

Holdings Report

As of April 30, 2019



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828W48	US Treasury Note 2.125% Due 2/29/2024	230,000.00	04/17/2019 2.41%	227,044.14 227,065.75	99.26 2.29%	228,292.94 823.44	2.29% 1,227.19	Aaa / AA+ AAA	4.84 4.55
Total US Treasury		2,395,000.00	1.89%	2,372,493.93 2,383,085.80	2.28%	2,366,848.97 7,531.68	23.77% (16,236.83)	Aaa / AA+ AAA	2.72 2.61
TOTAL PORTFOLIO				9,939,215.85 9,963,940.08	2.19% 2.42%	9,937,553.25 49,544.51	100.00% (26,386.83)	Aa1 / AA AAA	2.66 2.45
TOTAL MARKET VALUE PLUS ACCRUED						9,987,097.76			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	04/01/2019	31846V203	419.32	First American Govt Obligation Fund Class Y	1.000	2.05%	419.32	0.00	419.32	0.00
Purchase	04/05/2019	31846V203	1,875.00	First American Govt Obligation Fund Class Y	1.000	2.05%	1,875.00	0.00	1,875.00	0.00
Purchase	04/06/2019	31846V203	1,600.00	First American Govt Obligation Fund Class Y	1.000	2.05%	1,600.00	0.00	1,600.00	0.00
Purchase	04/07/2019	31846V203	1,100.00	First American Govt Obligation Fund Class Y	1.000	2.05%	1,100.00	0.00	1,100.00	0.00
Purchase	04/08/2019	06051GHF9	150,000.00	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	101.546	3.13%	152,319.00	488.13	152,807.13	0.00
Purchase	04/10/2019	31846V203	2,446.88	First American Govt Obligation Fund Class Y	1.000	2.05%	2,446.88	0.00	2,446.88	0.00
Purchase	04/15/2019	31846V203	1,547.08	First American Govt Obligation Fund Class Y	1.000	2.05%	1,547.08	0.00	1,547.08	0.00
Purchase	04/15/2019	31846V203	534.82	First American Govt Obligation Fund Class Y	1.000	2.05%	534.82	0.00	534.82	0.00
Purchase	04/15/2019	31846V203	77.58	First American Govt Obligation Fund Class Y	1.000	2.05%	77.58	0.00	77.58	0.00
Purchase	04/15/2019	31846V203	256.67	First American Govt Obligation Fund Class Y	1.000	2.05%	256.67	0.00	256.67	0.00
Purchase	04/15/2019	31846V203	204.00	First American Govt Obligation Fund Class Y	1.000	2.05%	204.00	0.00	204.00	0.00
Purchase	04/15/2019	31846V203	5,941.48	First American Govt Obligation Fund Class Y	1.000	2.05%	5,941.48	0.00	5,941.48	0.00
Purchase	04/15/2019	31846V203	9,216.37	First American Govt Obligation Fund Class Y	1.000	2.05%	9,216.37	0.00	9,216.37	0.00
Purchase	04/18/2019	31846V203	100.33	First American Govt Obligation Fund Class Y	1.000	2.05%	100.33	0.00	100.33	0.00
Purchase	04/18/2019	912828W48	230,000.00	US Treasury Note 2.125% Due 2/29/2024	98.715	2.41%	227,044.14	650.78	227,694.92	0.00
Purchase	04/24/2019	31846V203	2,250.00	First American Govt Obligation Fund Class Y	1.000	2.05%	2,250.00	0.00	2,250.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	04/30/2019	31846V203	75,000.00	First American Govt Obligation Fund Class Y	1.000	2.04%	75,000.00	0.00	75,000.00	0.00
Purchase	04/30/2019	31846V203	1,706.25	First American Govt Obligation Fund Class Y	1.000	2.04%	1,706.25	0.00	1,706.25	0.00
Purchase	04/30/2019	9128284D9	200,000.00	US Treasury Note 2.5% Due 3/31/2023	100.789	2.29%	201,578.13	409.84	201,987.97	0.00
Subtotal			684,275.78				685,217.05	1,548.75	686,765.80	0.00
Short Sale	04/30/2019	31846V203	-77,202.46	First American Govt Obligation Fund Class Y	1.000		-77,202.46	0.00	-77,202.46	0.00
Subtotal			-77,202.46				-77,202.46	0.00	-77,202.46	0.00
TOTAL ACQUISITIONS			607,073.32				608,014.59	1,548.75	609,563.34	0.00
DISPOSITIONS										
Closing Purchase	04/30/2019	31846V203	-77,202.46	First American Govt Obligation Fund Class Y	1.000		-77,202.46	0.00	-77,202.46	0.00
Subtotal			-77,202.46				-77,202.46	0.00	-77,202.46	0.00
Sale	04/08/2019	31846V203	152,807.13	First American Govt Obligation Fund Class Y	1.000	2.05%	152,807.13	0.00	152,807.13	0.00
Sale	04/18/2019	31846V203	227,694.92	First American Govt Obligation Fund Class Y	1.000	2.05%	227,694.92	0.00	227,694.92	0.00
Sale	04/30/2019	31846V203	77,202.46	First American Govt Obligation Fund Class Y	1.000	2.04%	77,202.46	0.00	77,202.46	0.00
Sale	04/30/2019	912828TH3	125,000.00	US Treasury Note 0.875% Due 7/31/2019	99.613	2.40%	124,516.60	268.91	124,785.51	-353.17
Subtotal			582,704.51				582,221.11	268.91	582,490.02	-353.17
Paydown	04/15/2019	47788BAB0	1,545.03	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	100.000		1,545.03	2.05	1,547.08	0.00
Paydown	04/15/2019	47788BAD6	504.49	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	100.000		504.49	30.33	534.82	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	04/15/2019	47788CAC6	0.00	John Deere Owner Trust 2016-B A4 2.66% Due 4/18/2022	100.000		0.00	77.58	77.58	0.00
Paydown	04/15/2019	47788EAC2	0.00	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	100.000		0.00	256.67	256.67	0.00
Paydown	04/15/2019	65479GAD1	0.00	Nissan Auto Receivables Owner 2018-B A3 3.06% Due 3/15/2023	100.000		0.00	204.00	204.00	0.00
Paydown	04/15/2019	89237RAB4	5,903.70	Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020	100.000		5,903.70	37.78	5,941.48	0.00
Paydown	04/15/2019	89238BAB8	9,096.06	Toyota Auto Receivables Owner 2018-A A2A 2.1% Due 10/15/2020	100.000		9,096.06	120.31	9,216.37	0.00
Paydown	04/18/2019	43814UAG4	0.00	Honda Auto Receivables 2018-2 A3 3.01% Due 5/18/2022	100.000		0.00	100.33	100.33	0.00
Subtotal			17,049.28				17,049.28	829.05	17,878.33	0.00
Maturity	04/30/2019	912828ST8	75,000.00	US Treasury Note 1.25% Due 4/30/2019	100.000		75,000.00	0.00	75,000.00	0.00
Subtotal			75,000.00				75,000.00	0.00	75,000.00	0.00
Security Withdrawal	04/08/2019	31846V203	993.01	First American Govt Obligation Fund Class Y	1.000		993.01	0.00	993.01	0.00
Security Withdrawal	04/25/2019	31846V203	104.17	First American Govt Obligation Fund Class Y	1.000		104.17	0.00	104.17	0.00
Subtotal			1,097.18				1,097.18	0.00	1,097.18	0.00
TOTAL DISPOSITIONS			598,648.51				598,165.11	1,097.96	599,263.07	-353.17
OTHER TRANSACTIONS										
Interest	04/05/2019	3135G0T45	200,000.00	FNMA Note 1.875% Due 4/5/2022	0.000		1,875.00	0.00	1,875.00	0.00
Interest	04/06/2019	3133EHEZ2	200,000.00	FFCB Note 1.6% Due 4/6/2020	0.000		1,600.00	0.00	1,600.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	04/07/2019	3135G0Q89	160,000.00	FNMA Note 1.375% Due 10/7/2021	0.000		1,100.00	0.00	1,100.00	0.00
Interest	04/10/2019	02665WCQ2	135,000.00	American Honda Finance Note 3.625% Due 10/10/2023	0.000		2,446.88	0.00	2,446.88	0.00
Interest	04/24/2019	45950VLH7	225,000.00	International Finance Corp Note 2% Due 10/24/2022	0.000		2,250.00	0.00	2,250.00	0.00
Interest	04/30/2019	912828L99	180,000.00	US Treasury Note 1.375% Due 10/31/2020	0.000		1,237.50	0.00	1,237.50	0.00
Interest	04/30/2019	912828ST8	75,000.00	US Treasury Note 1.25% Due 4/30/2019	0.000		468.75	0.00	468.75	0.00
Subtotal			1,175,000.00				10,978.13	0.00	10,978.13	0.00
Dividend	04/01/2019	31846V203	365,413.22	First American Govt Obligation Fund Class Y	0.000		419.32	0.00	419.32	0.00
Subtotal			365,413.22				419.32	0.00	419.32	0.00
TOTAL OTHER TRANSACTIONS			1,540,413.22				11,397.45	0.00	11,397.45	0.00



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Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.


Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



Benchmark Index	Disclosure
ICE BAML 1-5 Yr US Treasury/Agency Index	The ICE BAML 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies. (Index: GVA0. Please visit www.mlindex.ml.com for more information)



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: YTD District Budget Status Report

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for your review is the YTD District Budget Status Report for the period ending April 30, 2019.

A revision was made on how revenues and expenses are recognized for power production on the Miramar Hydro, resulting in an increase which is reflected in the **Hydroelectric Revenue** and the **Operations and Maintenance** line items.

The final two payments due in FY 2018-2019 for the **MWD RTS Charge** and **MWD Capacity Charge** were billed this month.

The **Grants and Other Revenue** and **Planning & Resources** line items reflect the grant and expenditure for the Cadiz Water Project Peer Review.

Due to the payment schedule for **Membership Dues & Fees**, the YTD actuals are higher than expected. This line item is not expected to exceed budget.

The **Capital Repair & Replacement** and **Capital Investment Program** line items are only 26.5% and 21.2% spent respectively due to several projects that will carry over to FY 19/20.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

Attachment(s):

Exhibit A – YTD District Budget Status Report

Meeting History:

None

NA/LC


Item 7.B3 - Exhibit A

THREE VALLEYS MUNICIPAL WATER DISTRICT				
DISTRICT BUDGET - FISCAL YEAR 2018-2019				
Month Ending April 30, 2019				
	2018-2019 YTD Actual	Annual Budget All Funds	2018-2019 Percent of Budget	2018-2019 Balance Remaining
REVENUES				
OPERATING REVENUES				
Water Sales	50,769,199	56,527,935	89.8%	5,758,736
MWD RTS Standby Charge	3,012,469	3,466,681	86.9%	454,212
MWD Capacity Charge Assessment	1,027,027	1,208,200	85.0%	181,173
TVMWD Fixed Charges	552,348	665,901	82.9%	113,553
Hydroelectric Revenue	179,402	34,583	518.8%	(144,819)
NON-OPERATING REVENUES				
Property Taxes	1,999,246	2,120,753	94.3%	121,507
Interest Income	173,282	151,600	114.3%	(21,682)
Pumpback O&M/Reservoir #2 Reimbursement	20,128	20,000	100.6%	(128)
Grants and Other Revenue	109,097	5,054	2158.6%	(104,043)
TOTAL REVENUES	57,842,198	64,200,707	90.1%	6,358,509
EXPENSES				
OPERATING EXPENSES				
MWD Water Purchases	45,840,076	50,329,635	91.1%	4,489,559
MWD RTS Standby Charge	3,505,472	3,466,681	101.1%	(38,791)
Staff Compensation	3,468,740	4,239,458	81.8%	770,718
MWD Capacity Charge	1,208,200	1,208,200	100.0%	-
Operations and Maintenance	1,300,867	1,422,790	91.4%	121,923
Professional Services	393,353	470,450	83.6%	77,097
Directors Compensation	190,482	309,965	61.5%	119,483
Communication and Conservation Programs	142,080	185,700	76.5%	43,620
Planning & Resources	143,963	60,000	239.9%	(83,963)
Membership Dues and Fees	100,473	106,318	94.5%	5,845
Hydroelectric Facilities	39,164	42,500	92.2%	3,336
Board Elections	76,363	-	0.0%	(76,363)
NON OPERATING EXPENSES				
Pumpback O&M/Reservoir #2 Expenses	17,789	20,000	88.9%	2,211
RESERVE EXPENSES				
Reserve Replenishment	-	234,878	0.0%	234,878
CAPITAL INVESTMENT				
Capital Repair & Replacement	185,667	700,199	26.5%	514,532
Capital Investment Program	715,807	3,379,974	21.2%	2,664,167
TOTAL EXPENSES	57,328,496	66,176,748	86.6%	8,848,252
NET INCOME (LOSS) BEFORE TRANSFERS	513,702	(1,976,041)		(2,489,743)
TRANSFER IN FROM DEBT RESERVES				-
TRANSFER FROM/(TO) CAPITAL RESERVES		97,132		97,132
TRANSFER IN FROM CAPITAL RESERVES				-
TRANSFER IN FROM OPPORTUNITY RESERVE				-
TRANSFER IN FROM ENCUMBERED RESERVES	549,749	1,907,288		1,357,539
NET INCOME (LOSS) AFTER TRANSFERS	\$ 1,063,451	\$ 28,379		\$ (1,035,072)

***This budget is prepared on a modified cash-basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP).*



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: **Warrant List**

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	\$ 2,657,314.79
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Receive and file the Warrant List for the period ending April 30, 2019 as presented.

Discussion:

The monthly warrant list is provided for your information.

General checks 49266 through 49347 totaling \$342,993.78 are listed on pages 1 to 4.

MWD February water invoice totaling \$2,079,533.30 is listed on page 4.

Wire transfers for taxing agencies, benefit payments and PERS totaling \$81,063.04 are listed on pages 4 to 5.

Total payroll checks 12510 through 12562 totaling \$153,724.67 are listed on page 5.

Umpqua Bank invoices details are listed on pages 6 to 7.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

Attachment(s):

Exhibit A – Warrant List

Meeting History:

None

NA/LC

Item 7.B4 - Exhibit A



THREE VALLEYS MUNICIPAL WATER DISTRICT
Warrant List
April 2019

General Checks 49266 through 49347
Payroll Wire Transfer 2695 through 2708
Payroll Checks 12510 through 12562

Check Number	Vendor	Description	Paid Amount
49266	AVS SYSTEMS	TROUBLESHOOT HDMI SPLITTER IN CONTROL ROOM EQUIPMENT RACK	85.00
49267	DE LAGE LANDEN FIN SVCS, INC.	POSTAGE METER LEASING CHARGES 3/15/19 - 4/14/19	106.06
49268	EUROFINS EATON ANALYTICAL	LABORATORY TESTING - TOC	60.00
49269	HACH COMPANY	CHLORINE REAGENT SETS/AMMONIA/MONOCHLORAMINE REAGENT SETS/BUFFER SOLUTIONS	667.69
49270	HOWIE, KIRK	MILEAGE EXPENSE JAN/FEB/MAR	82.36
49271	JAN-PRO CLEANING SYS OF SO CA	JANITORIAL SERVICE - APR	654.00
49272	LA REGISTRAR-RECORDER/CO CLERK	NOVEMBER 2018 DIRECTORS ELECTION	76,362.76
49273	SOUTHERN CALIFORNIA EDISON	MIRAMAR - MAR	71.90
49274	THOMAS HARDER & CO.	GRAND AVE WELL-ENGR DESIGN/ANALYSIS/CONSTRUCTION MGMT/INSPECTION	15,873.50
49275	CA-NV SECTION AWWA	WATER QUALITY ANALYST GRADE 1 CERTIFICATION RENEWAL - SONNENBERG	55.00
49276	CELL BUSINESS EQUIPMENT	PLOTTER LEASE - APR	268.28
49277	JCI JONES CHEMICALS, INC.	CHLORINE	5,449.76
49278	JEFFREY C. SCHENKEL, DBA SOUTH COAST MEDIA SVC	OUTREACH AD	564.00
49279	OFFICE DEPOT	CLASP ENVELOPES/ARROW PRINTED FLAGS POST-IT/DIVIDERS/PENS	62.19
49280	SOUTHERN CALIFORNIA EDISON	MIRAMAR/WILLIAMS/FULTON/PM-26/SCADA/PUMPBACK - MAR	3,591.12
49281	STEPHEN DORECK, EQUIPMENT RENTALS, INC.	AIR VAC LEAK REPAIR AT WHEELER & BASELINE	23,795.80
49282	AED PROFESSIONALS	AED PROGRAM MAINTENANCE - 4/24/19 - 4/24/24	778.00
49283	ALL STAR SAFETY TRAINING LLC	FORKLIFT/SCISSOR LIFT/CRANE/SKID STEER OPERATOR CERTIFICATIONS	3,010.00
49284	BBVA COMPASS	OIL & FILTER CHANGE/MULTI-POINT INSPECTION & TIRE ROTATION FOR DISTRICT VEHICLES	690.50
49285	HACH COMPANY	CONDUCTIVITY CELL CABLE/BUFFER SOLUTIONS/INDICATOR SOLUTIONS/SODIUM CHLORIDE	764.92
49286	HARRINGTON IND PLASTICS, LLC	ADAPTERS/GASKETS	101.40
49287	LINCOLN CLUBS	4/25/19 SGV CHAPTER MEETING - RUZICKA	40.00
49288	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: APRIL 7 PAYROLL	9,225.00



THREE VALLEYS MUNICIPAL WATER DISTRICT
Warrant List
April 2019
General Checks 49266 through 49347
Payroll Wire Transfer 2695 through 2708
Payroll Checks 12510 through 12562

Item 7.B4 - Exhibit A

Check Number	Vendor	Description	Paid Amount
49289	LOWE'S	EXTENSION CORDS/PLIERS/GLOVES/CRIMPERS/TARP/MULTI-TOOL/MEASURING TAPE/TOOL SET	1,076.57
49290	MCR TECHNOLOGIES, INC.	ABB WATERMASTER ELECTROMAGNETIC FLOWMETER/SASG METER REPAIRS	6,540.84
49291	SAN GABRIEL VALLEY CO OF GOVTS	4/10/19 GENERAL ASSEMBLY - MENDOZA	75.00
49292	SAN GABRIEL VALLEY MWD	WATER DELIVERY TO NORTH AZUSA CONNECTION JAN/FEB/MAR	10,320.00
49293	SOUTHERN CALIFORNIA EDISON	WILLIAMS/FULTON - MAR	286.78
49294	LA REGISTRAR-RECORDER/CO CLERK	NOTICE OF EXEMPTION FILING FEE FOR JWEL CONTROL VALVE PROJECT	75.00
49295	NTENSETEES	SAFETY VESTS WITH TVMWD LOGO	354.50
49296	CITY OF CLAREMONT	REFUSE PICKUP/STREET SWEEPING - MAR	149.64
49297	MC MASTER-CARR SUPPLY COMPANY	STEEL STUD ANCHORS	184.03
49298	SAM'S CLUB	OFFICE/JANITORIAL/COLORADO RIVER SUPPLIES	504.86
49299	SCWUA	4/18/19 BOWCOCK, DEJESUS, GOYTIA, RUZICKA, AGUIAR, COHN, ENSIGN, HARBERSON, LANG, PERALTA	300.00
49300	SWRCB	LABORATORY ACCREDITATION FEES	2,741.00
49301	UMPQUA BANK	UMPQUA BANK INVOICE DETAIL - LAST PAGE	29,146.50
49302	UMPQUA BANK	UMPQUA BANK INVOICE DETAIL - LAST PAGE	7,464.63
49303	WEX BANK	FUEL 3/01/19 - 3/31/19	1,045.35
49304	BRUNICK, MCELHANEY & KENNEDY	LEGAL FEES - MAR	12,635.00
49305	CA DEPT OF TAX & FEE ADMIN	2019 USE TAX QUARTER 1	756.00
49306	CANON FINANCIAL SERVICES, INC.	COPY MACHINE LEASE - APR	1,755.56
49307	GENTRY, JASON R	ELECTRICAL SERVICES - PUMPBACK/TRAVELING BRIDGE	739.23
49308	HACH COMPANY	SAMPLE CELL/AMMONIA/MONOCHLORAMINE	625.43
49309	HARRINGTON IND PLASTICS, LLC	BUTTERFLY VALVE/BOLTS/PVC/O-RINGS/PIPES/FLANGES/COUPLINGS/ELBOWS/TEES	2,276.75
49310	IDEXX DISTRIBUTION CORP	COMPARATORS	32.46
49311	LINCOLN FINANCIAL GROUP	401A DEFERRED: APRIL 7 PAYROLL	400.00
49312	QUINTERO, RICHARD	SAFETY FOOTWEAR	188.56



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 April 2019
 General Checks 49266 through 49347
 Payroll Wire Transfer 2695 through 2708
 Payroll Checks 12510 through 12562

Item 7.B4 - Exhibit A

Check Number	Vendor	Description	Paid Amount
49313	SCWUA	4/18/19 ANNUAL ADMINISTRATIVE LUNCHEON - MENDOZA	30.00
49314	SOUTHERN CALIFORNIA EDISON	MIRAMAR - MAR	241.45
49315	ACWA/JPIA	WORKER'S COMPENSATION 1/01/19 - 3/31/19	11,228.72
49316	BEE REMOVERS	BEE REMOVAL INSPECTION	65.00
49317	CIE-USA/SOCAL	2019 PAINT FUTURE STEAM/ART CONTEST SPONSORSHIP	700.00
49318	EMPLOYER'S INFOSOURCE	INTERN BACKGROUND VERIFICATION REPORTS	94.00
49319	HARRINGTON IND PLASTICS, LLC	CONNECTORS	283.65
49320	INTERFACE SECURITY SYSTEMS LLC	EOC WIRELESS BROADBAND SERVICE 5/1/19 - 5/31/19	134.88
49321	MICHAEL J ARNOLD & ASSOC, INC.	LEGISLATIVE CONSULTANT APR	6,000.00
49322	OFFICE DEPOT	ACCORDIAN FOLDERS/ERGONOMIC KEYBOARD/DESK ORGANIZER/STAPLER/TRAYS/DIVIDERS	219.09
49323	SYNCB/AMAZON	UPS BATTERY BACKUP/HARD HATS/REAR VIEW CAMERAS/WIRELESS KEYBOARDS/THERMOMETERS	1,952.11
49324	UNDERGROUND SERVICE ALERT	DIGALERT TICKETS - MAR	57.85
49325	ACWA/JPIA	ACWA EMPLOYEE BENEFITS - MAY 2019	43,746.27
49326	AFLAC	AFLAC SUPP. INS: APRIL 2019 (EMPLOYEE REIMBURSED)	1,000.80
49327	CLAREMONT PRINT & COPY	BROCHURES	389.32
49328	CLS LANDSCAPE MANAGEMENT	LANDSCAPE MAINTENANCE - APR	2,965.00
49329	D & H WATER SYSTEMS INC.	VALVE BALL	914.94
49330	GEOSCIENCE SUPPORT SVCS INC	WELL SITE EVALUATION - FEB	5,355.75
49331	HARRINGTON IND PLASTICS, LLC	BUSHINGS	159.76
49332	J.G. TUCKER & SON, INC.	SLEEVE CENTER MOUNTED FLOOR MOUNT/SLEEVE WALL MOUNT	2,409.00
49333	LAGERLOF,SENECAL,GOSNEY, & KRUSE, LLP	EMERGENCY PREPAREDNESS OCT/NOV/DEC	3,001.31
49334	LIEBERT CASSIDY WHITMORE	LEGAL FEES - MAR	2,500.00
49335	LINCOLN FINANCIAL GROUP	401A DEFRD: APRIL 21 PAYROLL	400.00
49336	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: APRIL 21 PAYROLL	9,325.00



THREE VALLEYS MUNICIPAL WATER DISTRICT
Warrant List
April 2019
General Checks 49266 through 49347
Payroll Wire Transfer 2695 through 2708
Payroll Checks 12510 through 12562

Item 7.B4 - Exhibit A

Check Number	Vendor	Description	Paid Amount
49337	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: BOARD-APRIL 2019	4,854.90
49338	MCR TECHNOLOGIES, INC.	ABB WATERMASTER ELECTROMAGNETIC FLOWMETER	7,125.18
49339	OFFICE DEPOT	IPAD CASE	60.02
49340	RELIANCE STANDARD LIFE INS.	ST/LT DISAB: APRIL 2019	869.52
49341	SOCALGAS	FULTON SERVICE 03/07/19 - 04/05/19	16.54
49342	SOUTHERN CALIFORNIA EDISON	FULTON/WILLIAMS - 02/01/19 THROUGH 03/01/19	1,692.93
49343	THOMAS HARDER & CO.	GRAND AVE WELL-ENGR DESIGN/ANALYSIS/CONSTRUCTION MGMT/INSPECTION	5,520.00
49344	EUROFINS EATON ANALYTICAL	LABORATORY TESTING - TOC	60.00
49345	GENTRY, JASON R	ELECTRICAL SERVICES - MIXER	2,099.65
49346	JCI JONES CHEMICALS, INC.	CHLORINE	5,452.67
49347	MC MASTER-CARR SUPPLY COMPANY	TUBE FITTINGS	35.54
TOTAL AMOUNT OF CHECKS LISTED			\$ 342,993.78
12789	METROPOLITAN WATER DISTRICT	FEBRUARY 2019 MWD WATER INVOICE	2,079,533.30
TOTAL AMOUNT OF WIRE TRANSFERS			\$ 2,079,533.30
2695	FEDERAL TAX PAYMENT	FED TAX: APRIL 7 PAYROLL	13,196.50
2696	BASIC PACIFIC	HEALTH SAVINGS ACCT: APRIL 7 PAYROLL	1,367.50
2697	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: APRIL 7 PAYROLL	15,663.59
2698	STATE TAX PAYMENT	STATE TAX: APRIL 7 PAYROLL	5,185.06
2699	CALPERS-457 PLAN	PERS-457 DEFERRED COMP/EMPL LOAN: APRIL 7 PAYROLL	2,741.39
2700	FEDERAL TAX PAYMENT	FED TAX: BOARD-APRIL 2019	1,254.23
2701	BASIC PACIFIC	HEALTH SAVINGS ACCT: BOARD-APRIL 2019	516.66
2702	STATE TAX PAYMENT	STATE TAX: BOARD-APRIL 2019	535.72



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 April 2019

Item 7.B4 - Exhibit A

General Checks 49266 through 49347
 Payroll Wire Transfer 2695 through 2708
 Payroll Checks 12510 through 12562

Check Number	Vendor	Description	Paid Amount
2703	CALPERS-457 PLAN	PERS-457 DEFRD COMP: BOARD-APRIL 2019	350.00
2704	FEDERAL TAX PAYMENT	FED TAX: APRIL 21 PAYROLL	14,284.80
2705	BASIC PACIFIC	HEALTH SAVINGS ACCT: APRIL 21 PAYROLL	1,427.50
2706	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: APRIL 21 PAYROLL	16,383.51
2707	STATE TAX PAYMENT	STATE TAX: APRIL 21 PAYROLL	5,526.58
2708	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: APRIL 21 PAYROLL	2,630.00
TOTAL AMOUNT OF PAYROLL WIRE TRANSFERS LISTED			\$ 81,063.04
PAYROLL SUMMARY			
Check# 12510 - 12562	TOTAL AMOUNT OF PAYROLL CHECKS LISTED		\$ 153,724.67
TOTAL April 2019 CASH DISBURSEMENTS			\$ 2,657,314.79



THREE VALLEYS MUNICIPAL WATER DISTRICT
Warrant List
April 2019

Item 7.B4 - Exhibit A

Umpqua Bank E-Payables Invoice Detail Check 49301
Umpqua Bank Credit Cards Invoice Detail Check 49302

Check Number	Vendor	Description	Paid Amount
49301	ACCENT COMPUTER SOLUTIONS, INC.	IT SERVICES - MAR/APR PROTECH BACKUP/365 BUSINESS	7,927.54
49301	AIRGAS SPECIALTY PRODUCTS	AMMONIA/AMMONIUM HYDROXIDE/VALVE/VAPOR RELIEF/ONSITE REPAIRS	4,278.20
49301	AIRGAS USA, LLC	OXYGEN CYLINDER RENTAL	98.24
49301	ALS GROUP USA, CORP	LABORATORY TESTING FOR THM	300.00
49301	AMERICAN GRATING, LLC	LADDERS	3,875.00
49301	AZUSA LIGHT & WATER	ELECTRIC UTILITY 2/11/19 TO 3/11/19	18.51
49301	CLINICAL LABORATORY OS SB, INC.	OUTSIDE LABORATORY TESTING - JAN/FEB	1,350.00
49301	FRANCOTYP-POSTALIA, INC.	POSTAGE METER RENTAL	111.69
49301	GROUND CONTROL SYSTEMS, INC.	IDIRECT EMERGENCY RESPONDER SERVICES FEE - MAR	279.00
49301	INLAND VALLEY DAILY BULLETIN	NOTICE INVITING BIDS TVMWD GRAND AVE WELL EQUIPPING PROJECT	864.32
49301	KONECRANES, INC.	QUARTERLY CAL OSHA INSPECTION WITH PREVENTATIVE MAINTENANCE	315.00
49301	PREMIER FAMILY MEDICINE ASSOC	PHYSICAL/PULMONARY/RESPIRATORY CLEARANCE/BACK EVALUATION - LARSON	120.00
49301	R & S OVERHEAD DOORS OF INLAND	MAIN GATE MAINTENANCE	210.00
49301	REIGN INDUSTRIES, INC.	PUMP 1 VFD FANS UPGRADE	6,640.35
49301	TELEPACIFIC COMMUNICATIONS	TELEPHONE SERVICE 2/16/19 - 3/15/19	1,449.24
49301	UPS	SHIPPING CHARGES - MIXER	237.16
49301	VERIZON WIRELESS	CELLULAR/IPAD/HARNESS FLEET SERVICES/MOBILE BROADBAND 2/26/19 - 3/25/19	540.64
49301	WECK LABORATORIES, INC.	LABORATORY TESTING FOR ALKALINITY	75.00
49301	WESTERN WATER WORKS SUPPORT	ADAPTERS/RESTRAINTS/GASKETS	456.61
TOTAL AMOUNT OF UMPQUA BANK E-PAYABLES SERVICES INVOICE			\$ 29,146.50



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 April 2019

Item 7.B4 - Exhibit A

Umpqua Bank E-Payables Invoice Detail Check 49301
 Umpqua Bank Credit Cards Invoice Detail Check 49302

Check Number	Vendor	Description	Paid Amount
49302	ACWA	5/07-10/19 SPRING CONFERENCE & CLE WORKSHOP - JACKMAN	725.00
49302	AUTOZONE	POWER OUTLET FOR DISTRICT VEHICLE	30.64
49302	BEST BUY	OUTPUT HDMI SPLITTER	75.58
49302	BROWN AND CALDWELL	CHIEF WATER RESOURCES OFFICER RECRUITMENT AD	200.00
49302	CALL2RECYCLE	RECYCLING BOXES	65.00
49302	CSDA	5/21-22/19 LEGISLATIVE DAYS - JACKMAN / CHIEF WATER RESOURCES OFFICER RECRUITMENT AD	655.00
49302	JUDITH GALLEGOS	PORTRAITS - JACKMAN/LITCHFIELD	100.61
49302	HOME DEPOT	SALT	488.17
49302	LSL, CPAS	5/14/19 GOVERNMENTAL ACCOUNTING/AUDITING UPDATE WORKSHOP-COHN/LINTHICUM/ROMERO	285.00
49302	MICHAEL'S	STEAM FAIR SUPPLIES	162.95
49302	MISCELLANEOUS VENDORS	EVENTS REGISTRATIONS & EXPENSES - MAR	2,581.05
49302	ROGUE FITNESS	ROWER - JPIA WELLNESS GRANT	1,010.25
49302	SHERATON FAIRPLEX	2/02/19 RETIREMENT EVENT A/V - HANSEN	588.50
49302	SOUTHLAND WATER TECH, LLC	WELL #2 LEVEL SENSOR	213.63
49302	WELL	3/28-29/19 CONFERENCE REGISTRATION - GOYTIA	283.25
TOTAL AMOUNT OF UMPQUA BANK CARD SERVICES INVOICE			\$ 7,464.63

Item 7.C



Tier 1 Balance (in Acre-Feet) Calendar Year 2019 (through April 2019)

Agency	Tier 1 Allocation					Balance
		Weymouth	Miramar	CIC	Spreading	
Boy Scouts of America	36	6.8	0.0	0.0	0.0	28.8
Cal Poly Pomona	269	30.3	0.0	0.0	0.0	238.7
Covina, City of *	1,568	0.0	0.0	747.1	0.0	820.9
Glendora, City of *	4,101	0.0	0.0	0.0	0.0	4,101.3
Golden State Water Company *	15,714	1,279.5	1,440.7	76.4	0.0	12,917.3
La Verne, City of	8,026	0.0	920.1	0.0	0.0	7,106.2
Mt San Antonio College	699	98.8	0.0	0.0	0.0	600.2
Pomona, City of *	7,052	215.3	80.9	0.0	0.0	6,756.0
Rowland Water District *	14,741	1,784.5	318.5	0.0	0.0	12,637.9
Suburban Water Systems *	1,961	27.7	0.0	1,076.0	0.0	857.3
Three Valleys MWD	NA				618.0	NA
Valencia Heights Water Co *	464	0.0	0.0	109.6	0.0	354.4
Walnut Valley Water District *	26,057	3,766.4	726.2	0.0	0.0	21,564.1

* Deliveries to JWL are assigned to Pomona, RWD, and WVWD.

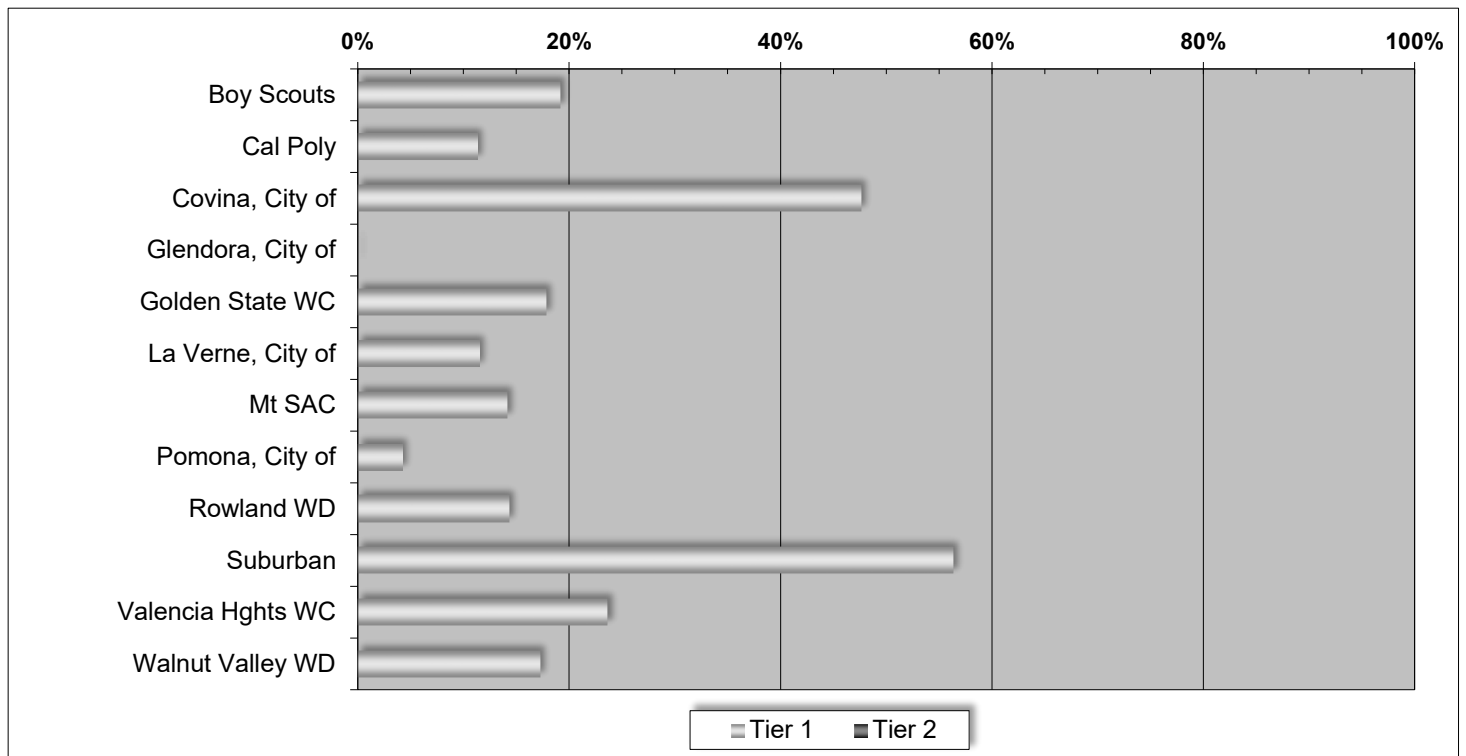
Deliveries to BGL are assigned to Suburban, VHWC, GSWC and WVWD.

Deliveries to CIC are assigned to Covina, Glendora, GSWC, SWS, and VHWC.

Quantities apportioned to above agencies are preliminary based on available data.

TVMWD Tier 1 Allowable = 80,688
MWD Tier 1 Deliveries = 13,334
TVMWD Tier 1 Balance = 67,354

Overage by Individual Agencies 0.0



**Three Valleys Municipal Water District
Miramar Operations Report**

APRIL 2019

Water Quality

The treatment plant produced treated water that met or exceeded state and federal drinking water standards.

Water quality data for the month of April (results of the combined filter effluent)

		Units	Results	Limits	
Turbidity	TU	NTU	0.079	0.3	<i>Results should be less than limits to comply</i>
Total Dissolved Solids	TDS	mg/l	190	500	
Total Trihalomethanes	TTHM	µg/l	64.4-69.2	80	<i>Ranges from 4 distribution locations (Mar results)</i>
Haloacetic Acids	HAA	µg/l	30.6-39.0	60	
		Units	Results	Minimum Limit	
Total Organic Carbon	TOC	RAA Ratio	1.15	1.00	<i>* RAA Results should be greater than minimum limit to comply</i>

Reportable violations made to SWRCB: **NONE**

**RAA - Running Annual Average*

Monthly Plant Production

		Capacity	Monthly %
Potable water produced from Miramar Plant	1425.3 AF	1785.1 AF	79.8%

Monthly Well Production

	Days in service		Same month prior year	Days in service
Well #1	30	32.7 AF	48.5 AF	30
Well #2	30	68.9 AF	65.8 AF	30
Total monthly Well production		101.6 AF	114.3 AF	

Monthly Sales

La Verne	394.1 AF	25.8%
GSWC (Claremont)	498.2	32.6%
GSWC (San Dimas)	245.6	16.1%
PWR-JWL	386.1	25.3%
Pomona (Mills)	0.0	0.0%
TVMWD Admin	2.9	0.2%
Total Potable Water Sold	1526.9 AF	100.0%

Year To Date 2018-19

	Actual	Budget	% of Budget
Potable Water Sold from Miramar Plant (94.9%)	14,036.6 AF	13,420.5 AF	104.6%
Total Well Production (5.1%)	750.0	1,090.0	68.8%
Total Potable Water Sold (Plant & Wells)	14,786.5 AF	14,510.5 AF	101.9%

Average monthly water sold **1,478.7 AF**

Hydroelectric Generation (kWh) FY 2018-19

	Monthly kWh		YTD kWh		
	Actual	Budget	Actual	Budget	% of Budget
Miramar					
Hydro 1	137	124,563	1,281,088	1,176,428	108.9%
Hydro 2	2,403	8,007	3,200	152,135	2.1%
Hydro 3	27,993	16,230	184,332	308,377	59.8%
Williams	94,960	74,356	1,154,480	677,464	170.4%
Fulton	51,240	34,808	448,080	328,739	136.3%
	176,733	257,964	3,071,180	2,643,143	116.2%

Operations/Maintenance Review

Special Activities

- ▶ Staff welcomed the new Instrumentation/Electrician, Richard Quintero.
- ▶ Operations staff remove the old filter aid system and replaced with new filter aid equipment.
- ▶ Operations staff received annual forklift, scissor lift, skid steer and crane training.
- ▶ A consultant set up equipment at Well 1 to "step test" the well. After this monitoring is complete an efficiency report will be prepared by the consultant.
- ▶ TVMWD hosted a "peak flow" meeting to our member agencies. This was an informative discussion to help the Operators understand the importance of making small flow changes to their systems during the "peak flow" period of May thru September.
- ▶ Operations staff received annual ammonia safety training.
- ▶ A round of interviews were conducted to create a list of candidates for the apprentice program.

Outages/Repairs

- ▶ SCE continues to make outages along Indian Hill and Baseline as they make upgrades to the power poles.


Unbudgeted Activities

- ▶ None

Other


- ▶ Solar Cup Technical Inspections will be on May 4 all day. Operations staff will assist with set up the week prior and on the day of the event.
Operations Managers attended JPIA human resources training.
- ▶ TVMWD hosted the PWAG Homeland Security Training for staff and outside agencies.
- ▶ Several of the Operation Staff toured the CVWD Microvi Nitrate Treatment Facility.

Submitted by: _____


 Steve Lang
 Chief Operations Officer



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: **FY 18-19 3rd Quarter Reserve Schedule**

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for Board review is the Reserve Schedule as of March 31, 2019. This schedule identifies encumbered reserves that have been set aside for specific projects and Board designated reserves.

Strategic Plan Objective(s):

- 3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health
- 3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – FY 18-19 3rd Quarter Reserve Schedule

Meeting History:

None

NA/LC

Item 7.E1 - Exhibit A

TVMWD RESERVES SCHEDULE

FUND BALANCE	June 30, 2018 BALANCE	SOURCES	USES	TRANSFERS	March 31, 2019 BALANCE
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RESERVE GOAL

RESERVED FOR ENCUMBRANCE

TVMWD Well - Grand Ave. Claremont	628,554	741,885	(327,067)	-	1,043,372
TVMWD Well - West Baseline Claremont	510,748	-	-	-	510,748
Carports	229,172	-	(2,200)	-	226,972
Bldg Modifications-Operations Interior	321,199	-	(7,770)	-	313,429
Hydropneumatic Tank System Improvements	37,643	-	(165,833)	127,000	(1,190)
Reservoir Effluent Pump System	179,972	-	(175,068)	-	4,904
6th/White Connection Upgrade	-	281,000	(44,416)	(172,000)	64,584
Land Acquisitions	-	750,000	-	-	750,000
JWL Control Valve	-	175,000	(23,306)	-	151,694
	\$ 1,907,288	\$ 741,885	\$ (677,939)	\$ 127,000	\$ 2,098,234


BOARD DESIGNATED

Board Elections	\$ 125,123	-	(76,363)	-	\$ 48,760
Water Management	200,000	-	-	-	200,000
Water Rate Stabilization	1,353,755	-	-	-	1,353,755
Capital Asset R/R	5,545,640	-	-	-	5,545,640
Opportunity	2,500,000	-	-	-	2,500,000
Employee Benefits - Retiree Medical	178,237	-	-	-	178,237
Emergency	-	-	-	-	-
	\$ 9,902,755	\$ -	\$ (76,363)	\$ -	\$ 9,826,392

Lower	Upper
\$ 140,000	\$ 210,000
-	200,000
1,300,000	1,900,000
4,400,000	9,700,000
2,000,000	3,000,000
-	3,400,000
-	173,608
\$ 7,840,000	\$ 18,583,608



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: **Approval of Resolution No. 19-05-850 and Resolution No. 19-05-851 for County Lighting Maintenance District Tax Sharing Resolution: Annexation of Petition No. 6-116 to CLMD 1687**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	\$

Requested Action:

That the Board will approve,

1. **Three Valleys Municipal Water District Resolution No. 19-05-850 and Resolution No. 19-05-851 for County Lighting Maintenance District (“CLMD”) Tax Sharing Resolution Annexation No. 6-116; and**
2. **Direct staff to return the documents back to the County Sanitation District of Los Angeles County with proper documentation.**

Alternative Action:

The Three Valleys Board may deny the request, upon which the CLMD will make this request to the County Board of Supervisors for a final determination.

Discussion:

The applicants for projects have requested annexation of their respective properties to the County Lighting Maintenance District to partially fund the operation and maintenance of new street lighting services to CLMD 1687. The annexation process requires that a resolution for property tax revenue exchange be adopted by all of the affected agencies prior to approval.

Three Valleys will not lose any existing ad valorem tax revenue it currently receives from the affected territories; Three Valleys would give up a portion of the revenue received from future “increased assessed valuation only.”

Listed below is a matrix and description for the pending tax sharing resolutions that require Board approval:

Project No.	TVMWD Current Tax Share	Percent	Adjustments	TVMWD Net Share
<i>The property consists of: Tax Rate Areas 03106 and 03114</i>				
6-116 (03106)	0.004420017	0.4420%	-0.000090578	0.004329439
6-116 (03114)	0.004509017	.04509%	-0.000092402	0.004416615

Upon execution and receipt of the documents, fully conformed copies will be provided back to Three Valleys Municipal Water District.

Strategic Plan Objectives:

- 3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Resolution No. 19-05-850

Exhibit B – Resolution No. 19-05-851

Meeting History:

None

KH/NA

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF DIRECTORS OF THE COUNTY SANITATION DISTRICT NO. 22
OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS OF THE
THREE VALLEYS MUNICIPAL WATER DISTRICT - ORIGINAL AREA
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF PETITION NO. 6-116
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the Los Angeles County Public Library, the Los Angeles County Road District 5, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District; the Board of Directors of the County Sanitation District No. 22 of Los Angeles County; and the Board of Directors of the Three Valleys Municipal Water District - Original Area have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Petition No. 6-116 to CLMD 1687 are as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues with the CLMD 1687, the County General Fund, the Los Angeles County Public Library, the Los Angeles County Road District 5, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, the Los Angeles County Flood Control District, the County Sanitation District No. 22 of Los Angeles County, and the Three Valleys Municipal Water District - Original Area resulting from the annexation of Petition No. 6-116 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2020, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Petition No. 6-116, Tax Rate Area 03106, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Petition No. 6-116.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 15th day of May 2019, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

THREE VALLEYS MUNICIPAL WATER DISTRICT - ORIGINAL AREA

Chairperson, Board of Directors
Bob Kuhn, President

ATTEST:

Secretary, Brian Bowcock

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687
 ACCOUNT NUMBER: 019.40
 TRA: 03106
 EFFECTIVE DATE: 07/01/2018
 ANNEXATION NUMBER: PE 6-116
 PROJECT NAME: PETITION NO. 6-116
 DISTRICT SHARE: 0.020492740

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.329518166	32.9528 %	0.020492740	0.006752739	-0.006910238	0.322607928
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.0000118457	0.0118 %	0.020492740	0.000002427	0.000000000	0.000118457
003.01	L A COUNTY LIBRARY	0.023806967	2.3806 %	0.020492740	0.000487869	-0.000487869	0.023319098
005.25	ROAD DIST # 5	0.006063250	0.6063 %	0.020492740	0.000124252	-0.000124252	0.005938998
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.182130417	18.2130 %	0.020492740	0.003732351	-0.003732351	0.178398066
007.31	L A C FIRE-FFW	0.007567181	0.7567 %	0.020492740	0.000155072	0.000000000	0.007567181
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001838866	0.1838 %	0.020492740	0.000037683	-0.000037683	0.001801183
030.70	LA CO FLOOD CONTROL MAINT	0.010282632	1.0282 %	0.020492740	0.000210719	-0.000210719	0.010071913
066.85	CO SANIT DIST NO 22 OPERATING	0.004451609	0.4451 %	0.020492740	0.000091225	-0.000091225	0.004360384
365.05	THREE VALLEY MWD ORIG AREA	0.004420017	0.4420 %	0.020492740	0.000090578	-0.000090578	0.004329439
400.00	EDUCATIONAL REV AUGMENTATION FD	0.068206727	6.8206 %	0.020492740	0.001397742	EXEMPT	0.068206727
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.020492740	0.002702534	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001469035	0.1469 %	0.020492740	0.000030104	EXEMPT	0.001469035
400.21	CHILDREN'S INSTIL TUITION FUND	0.002915536	0.2915 %	0.020492740	0.000059747	EXEMPT	0.002915536
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.031465995	3.1465 %	0.020492740	0.000644824	EXEMPT	0.031465995
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000303719	0.0303 %	0.020492740	0.000006224	EXEMPT	0.000303719
847.03	COVINA-VALLEY UNIFIED SCHOOL DIS	0.183719318	18.3719 %	0.020492740	0.003764912	EXEMPT	0.183719318
847.06	CO.SCH.SERV.FD.- COVINA-VALLEY	0.008050098	0.8050 %	0.020492740	0.000164968	EXEMPT	0.008050098
847.07	DEV.CTR.HDCPD.MINOR-COVINA-VY.	0.000906707	0.0906 %	0.020492740	0.000018580	EXEMPT	0.000906707

ANNEXATION NUMBER: PE 6-116 PROJECT NAME: PETITION NO. 6-116 TRA: 03106

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
847.20	COVINA-VALLEY CHILDREN,S CTR.FD.	0.000887653	0.0887 %	0.020492740	0.000018190	EXEMPT	0.000887653
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.020492740	0.000000000		0.011684915
TOTAL:		1.000000000	100.0000 %		0.020492740	-0.011684915	1.000000000

TRA	3114
APN	
8277-006-014	8277-015-007
8277-013-020	8277-015-008
8277-013-021	8277-015-034
8277-013-022	8277-017-001
8277-013-025	8277-018-001
8277-013-036	8277-030-011
8277-013-037	8277-032-030
8277-013-900	8277-032-040
8277-014-005	8277-032-041
8277-014-026	8277-032-043
8277-015-006	8277-046-003

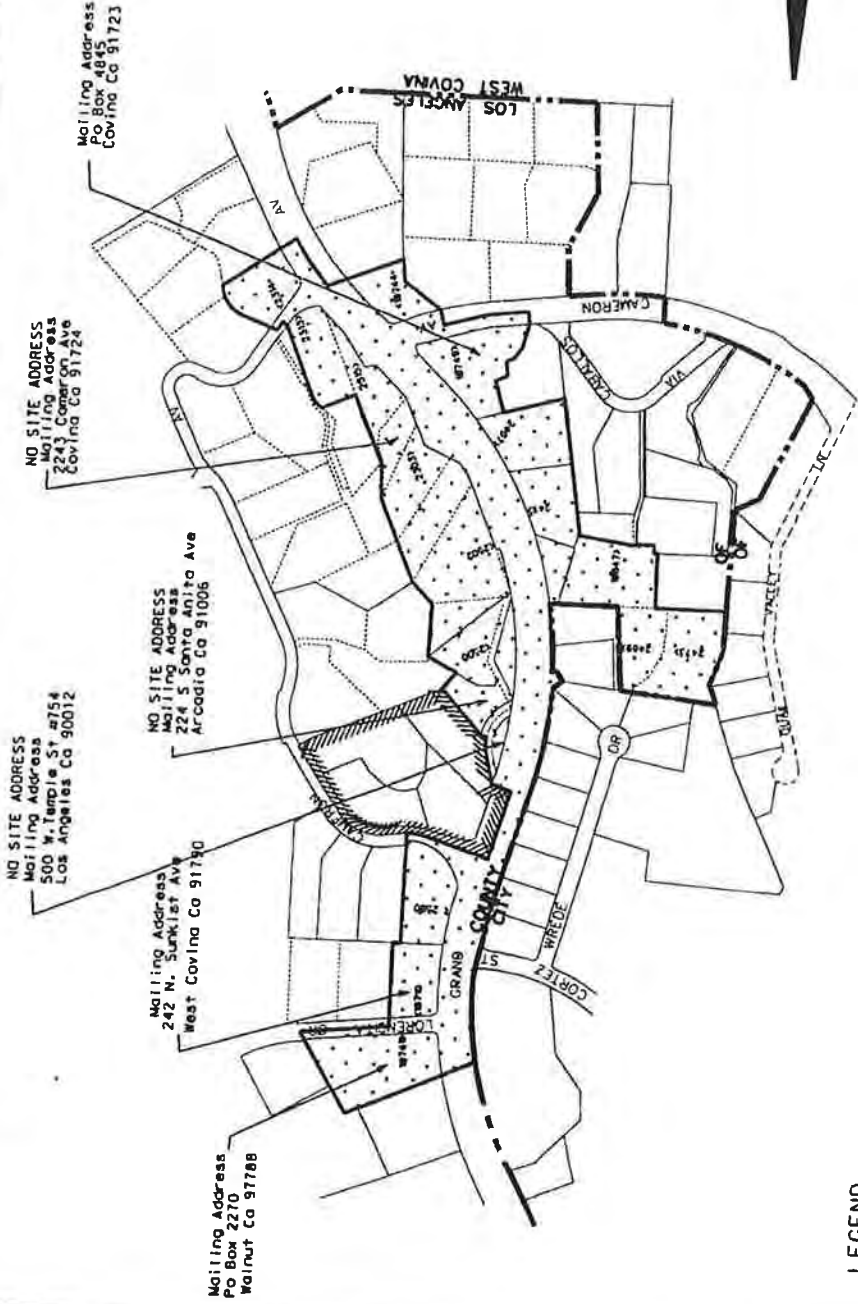


PETITION NO. 6-116

LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS
TRAFFIC AND LIGHTING DIVISION
STREET LIGHTING SECTION

GRAND AVENUE
FROM LORENCITA DRIVE TO CAMERON AVENUE
CHARTER OAK ISLANDS AREA

DATE BY	SCALE	DATE OF ST	SCALE	DATE
APPROVED BY				



LEGEND

- PROPOSED ANNEXATION BOUNDARY
- EXISTING LIGHTING MAINTENANCE DISTRICT 1687
- CITY/COUNTY BOUNDARY

PROPOSED ANNEXATION TO COUNTY LIGHTING
MAINTENANCE DISTRICT 1687 AND COUNTY LIGHTING
DISTRICT LLA-1. UNINCORPORATED ZONE

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY LOS ANGELES,
THE BOARD OF DIRECTORS OF THE THREE VALLEYS MUNICIPAL
WATER DISTRICT - ORIGINAL AREA
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF PETITION NO. 6-116
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, the County General Fund, the Los Angeles County Public Library, the Los Angeles County Road District 5, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District; and the Board of Directors of the Three Valleys Municipal Water District - Original Area have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Petition No. 6-116 to CLMD 1687 are as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues with the CLMD 1687, the County General Fund, the Los Angeles County Public Library, the Los Angeles County Road District 5, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, the Los Angeles County Flood Control District, and the Three Valleys Municipal Water District - Original Area resulting from the annexation of Petition No. 6-116 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2020, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Petition No. 6-116, Tax Rate Area 03114, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Petition No. 6-116.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 15th day of May 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

THREE VALLEYS MUNICIPAL WATER DISTRICT - ORIGINAL AREA

Chairperson, Board of Directors
Bob Kuhn, President

ATTEST:

Secretary, Brian Bowcock

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687
 ACCOUNT NUMBER: 019.40
 TRA: 03114
 EFFECTIVE DATE: 07/01/2018
 ANNEXATION NUMBER: PE 6-116
 PROJECT NAME: PETITION NO. 6-116
 DISTRICT SHARE: 0.020492740

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.336166628	33.6176 %	0.020492740	0.006888982	-0.007049607	0.329117021
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000118457	0.0118 %	0.020492740	0.000002427	0.000000000	0.000118457
003.01	L A COUNTY LIBRARY	0.024490967	2.4490 %	0.020492740	0.000501887	-0.000501887	0.023989080
005.25	ROAD DIST # 5	0.006063250	0.6063 %	0.020492740	0.000124252	-0.000124252	0.005938998
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.182130417	18.2130 %	0.020492740	0.003732351	-0.003732351	0.178398066
007.31	L A C FIRE-FFW	0.007719719	0.7719 %	0.020492740	0.000158198	0.000000000	0.007719719
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001838866	0.1838 %	0.020492740	0.000037683	-0.000037683	0.001801183
030.70	LA CO FLOOD CONTROL MAINT	0.010406632	1.0406 %	0.020492740	0.000213260	-0.000213260	0.010193372
365.05	THREE VALLEY MWD ORIG AREA	0.004509017	0.4509 %	0.020492740	0.000092402	-0.000092402	0.004416615
400.00	EDUCATIONAL REV AUGMENTATION FD	0.064960336	6.4960 %	0.020492740	0.001331215	EXEMPT	0.064960336
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.020492740	0.002702534	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001469035	0.1469 %	0.020492740	0.000030104	EXEMPT	0.001469035
400.21	CHILDREN'S INSTIL TUITION FUND	0.002915536	0.2915 %	0.020492740	0.000059747	EXEMPT	0.002915536
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.031465995	3.1465 %	0.020492740	0.000644824	EXEMPT	0.031465995
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000303719	0.0303 %	0.020492740	0.000006224	EXEMPT	0.000303719
847.03	COVINA-VALLEY UNIFIED SCHOOL DIS	0.183719318	18.3719 %	0.020492740	0.003764912	EXEMPT	0.183719318
847.06	CO.SCH.SERV.FD.- COVINA-VALLEY	0.008050098	0.8050 %	0.020492740	0.000164968	EXEMPT	0.008050098
847.07	DEV.CTR.HDCPD.MINOR-COVINA-VY.	0.000906707	0.0906 %	0.020492740	0.000018580	EXEMPT	0.000906707
847.20	COVINA-VALLEY CHILDREN,S CTR.FD.	0.000887653	0.0887 %	0.020492740	0.000018190	EXEMPT	0.000887653

ANNEXATION NUMBER: PE 6-116 PROJECT NAME: PETITION NO. 6-116 TRA: 03114

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.020492740	0.000000000	0.000000000	0.011751442
TOTAL:		1.000000000	100.0000 %		0.020492740	-0.011751442	1.000000000

TRA	APN
3106	3114
8277-006-014	8277-015-007
8277-013-020	8277-015-008
8277-013-021	8277-015-034
8277-013-022	8277-017-001
8277-013-025	8277-018-001
8277-013-036	8277-030-011
8277-013-037	8277-032-030
8277-013-900	8277-032-040
8277-014-005	8277-032-041
8277-014-026	8277-032-043
8277-015-006	8277-046-003



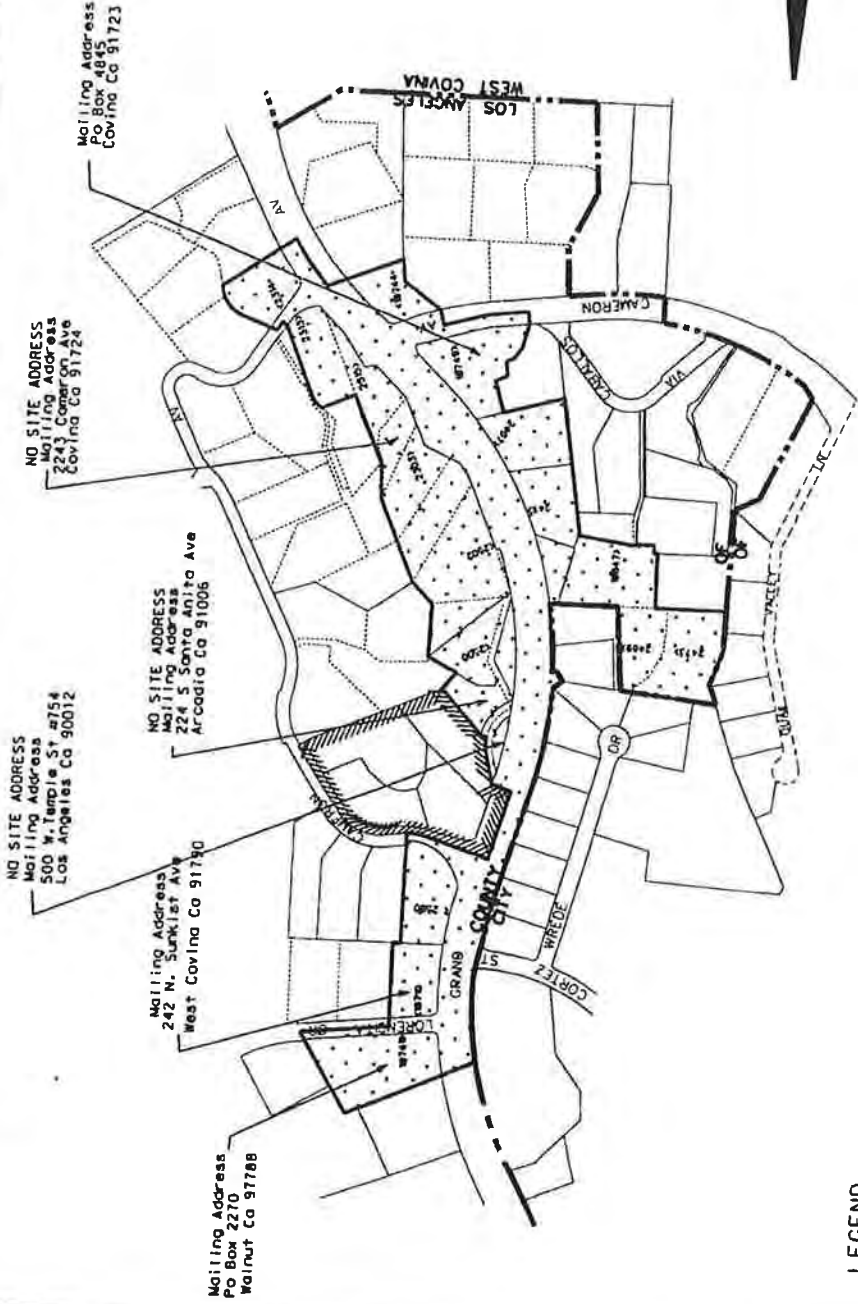
PETITION NO. 6-116

LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS
TRAFFIC AND LIGHTING DIVISION
STREET LIGHTING SECTION

GRAND AVENUE
FROM LORENCITA DRIVE TO CAMERON AVENUE
CHARTER OAK ISLANDS AREA

DATE BY	SCALE	DATE OF ST	SCALE	DATE	SCALE
2/3/05	1"=100'	1/11/05	1"=100'	1/11/05	1"=100'
2/18/06	1"=100'	2/18/06	1"=100'	2/18/06	1"=100'

2/18/06



LEGEND

- PROPOSED ANNEXATION BOUNDARY
- EXISTING LIGHTING MAINTENANCE DISTRICT 1687
- CITY/COUNTY BOUNDARY

PROPOSED ANNEXATION TO COUNTY LIGHTING
MAINTENANCE DISTRICT 1687 AND COUNTY LIGHTING
DISTRICT LLA-1. UNINCORPORATED ZONE

RESOLUTION NO. 19-05-852

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THREE VALLEYS MUNICIPAL WATER DISTRICT
CONCURRING IN THE NOMINATION OF KATHLEEN TIEGS
TO THE CSDA BOARD OF DIRECTORS**

WHEREAS, the California Special Districts Association (CSDA) is holding an election for its Board of Directors for the Southern Network, Seat B for the 2020-22 term; and

WHEREAS, the Three Valleys Municipal Water District is a voting member of CSDA and a voting member of the Southern Network; and

WHEREAS, the nominee, Kathleen Tieg, of Cucamonga Valley Water District is seeking election for this position; and

WHEREAS, Kathleen Tieg has been involved with CSDA since 2011 on the Board of Directors, and the Membership, Legislative, and By-laws Committees; and

WHEREAS, the Board of Directors of the Three Valleys Municipal Water District believes that Kathleen Tieg will be an effective member on the CSDA Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Three Valleys Municipal Water District does concur in the nomination of Kathleen Tieg to represent the Southern Network, Seat B, on the CSDA Board of Directors; and

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the attention of the Board Secretary of the Cucamonga Valley Water District at 10440 Ashford Street, Rancho Cucamonga, CA 91730, forthwith.

ADOPTED and PASSED at a meeting of the Three Valleys Municipal Water District's Board of Directors, on this 15th day of May 2019 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Bob G. Kuhn, President

ATTEST:

Brian Bowcock, Secretary

SEAL:

**CERTIFIED COPY
RESOLUTION NO. 19-05-852**

This is to certify that at a regular meeting of the Three Valleys Municipal Water District Board of Directors, held at the offices of the District located at 1021 E. Miramar Avenue, Claremont, California on May 15, 2019 at 8:00 a.m., a quorum of the directors being present and voting, it was unanimously voted by Motion No. 19-05-5227 to adopt Resolution No. 19-05-852 Concurring in the Nomination of Kathleen Tiegs, Cucamonga Valley Water District to the CSDA Board of Directors.

VOTED:

AYES:

NOES:

ABSTAIN:

ABSENT:

A TRUE COPY

ATTEST: _____
Nadia Aguirre, Executive Assistant

The undersigned hereby certifies that she is the Executive Assistant of Three Valleys Municipal Water District Board of Directors, a public agency organized under the provisions of the Municipal Water District Act of 1911, that the foregoing is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of said district held on May 15, 2019, at which meeting a quorum was at all times present and acting; that the passage of said resolution was in all respects legal; and that said resolution is in full force and effect.

Kathleen J. Tiegs

2020-2022 California Special Districts Association
Board of Directors, Southern Network, Seat B



I am pleased to share with you my interest in serving as the Southern Network, Seat B, representative for the California Special Districts Association (CSDA) Board of Directors. Through my involvement with CSDA since 2011, I have served with great passion and commitment on the Board of Directors, and the Membership, Legislative, and By-laws Committees.

My experience on the Cucamonga Valley Water District (CVWD) Board of Directors has provided me with a solid foundation to lead. Elected to the CVWD in November 2005, I have served as the Board President and currently serve on the Legislative and Outreach, and Human Resources/Risk Management Committees. From 2014 to 2017 I was honored to serve in the capacity of President and Vice President of the Association of California Water Agencies (ACWA). My duties at ACWA provided me the extremely valuable opportunity to effectively dialogue with special districts across the state on the important issues they are facing and how we can solve them.

I also served on the Association of San Bernardino County Special Districts Board of Directors from 2010 – 2015 where I developed a network of colleagues in a variety of agencies with a common goal of serving the needs of our constituents. There are numerous critical issues that confront special districts today; these challenges will require strong, experienced leadership, as well as a commitment to preserving the special district's mission to make communities better by providing core local services and taking action through community collaboration.

Thank you for allowing me to share with you my experience, leadership and knowledge. I look forward to serving you and the entire CSDA organization.

With Best Regards,

Kathleen J. Tiegs



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: Legislative Update – May 2019

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for monthly review is the *California Legislative Calendar* for 2019. The deadline for bills to pass out of their house of origin is May 31, so there are a flurry of hearings and lobbying activities going on this month.

Also included with this memo is the monthly Legislative Status Report on bills we are tracking. Staff has taken an active position on twelve bills, on par with most years, yet different in the sense that we are actually supporting half of them.

Staff will provide a more detailed update on two of the more significant bills we've taken a position on in 2019 – bills pertaining to the water tax (AB 217) and the water trust (SB 669).

Strategic Plan Objective(s):

1.7 – Advocate for a Bay-Delta fix

3.5 – Ensure that all of the region's local government policy makers understand TVMWD's role in the delivery of water.

Attachment(s):

Exhibit A – 2019 Legislative Calendar

Exhibit B – Legislative Status Report

Meeting History:

None

NA/KH



2019 Legislative Calendar

January 1	2019 Statutes take effect
January 7	Legislature reconvenes.
January 10	Budget Bill must be submitted by Governor.
January 25	Last day to submit bill requests to the Office of Legislative Counsel
February 22	Last day for bills to be introduced.
April 11	Spring Recess begins at the end of this day's session.
April 22	Legislature reconvenes from Spring Recess.
April 26	Last day for policy committees to meet and report to Fiscal Committees fiscal bills introduced in their house.
May 3	Last day for policy committees to meet and report to the floor non-fiscal bills introduced in their house.
May 10	Last day for policy committees to meet prior to June 3.
May 17	Last day for Fiscal Committees to hear and report bills to the floor, bills introduced in their house. Last day for Fiscal Committees to meet prior to June 3.
May 28-31	Floor session only. No committees, other than conference or Rules Committee, may meet for any purpose.
May 31	Last day for bills to be passed out of the house of origin.
June 3	Committee meetings may resume.
June 15	Budget bill must be passed by midnight.
July 10	Last day for policy committee to hear and report fiscal bills to Fiscal Committee.
July 12	Last day for policy committees to meet and report bills. Summer Recess begins upon adjournment, provided Budget Bill has been passed.
August 12	Legislature reconvenes from Summer Recess.
August 30	Last day for Fiscal Committees to meet and report bills to the floor.
September 3-13	Floor Session Only. No committee, other than conference and Rules Committee, may meet for any purpose.
September 6	Last day to amend bills on the Floor.
September 13	Last day for each house to pass bills. Interim Study Recess begins upon adjournment.
October 13	Last day for Governor to sign or veto bills passed by the Legislature on or before September 13.

Three Valleys Municipal Water Department

Legislative Status Report – May 2019

[AB 217](#) [Garcia, Eduardo D](#) **Safe Drinking Water for All Act.**

Position: **Oppose**

Status: 5/2/2019-Re-referred to Com. on APPR.
5/8/2019 9 a.m. - State Capitol, Room 4202 ASSEMBLY APPROPRIATIONS, GONZALEZ,
Calendar: Chair

(1)Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes. This bill would enact the Safe Drinking Water for All Act and would establish the Safe and Affordable Drinking Water Fund in the State Treasury and would provide that moneys in the fund are continuously appropriated to the board to provide a source of funding to secure access to safe drinking water for all Californians, while also ensuring the long-term sustainability of drinking water service and infrastructure. The bill would authorize the board to provide for the deposit into the fund of federal contributions, voluntary contributions, gifts, grants, bequests, and settlements from parties responsible for contamination of drinking water supplies, and to contribute funding available from other sources related to water quality. The bill would require the board to expend moneys in the fund for grants, loans, contracts, or services to assist eligible applicants with certain projects. The bill would require the board, working with a multistakeholder advisory group, to adopt a fund implementation plan and policy handbook with priorities and guidelines for expenditures of the fund. The bill would require the board annually to prepare and make available a report of expenditures from the fund. The bill would require the board to adopt annually, after a public hearing, an assessment of funding need that estimates the anticipated funding needed for the next fiscal year to achieve the purposes of the fund. By creating a new continuously appropriated fund, this bill would make an appropriation. This bill contains other related provisions and other existing laws.

[AB 441](#) [Eggman D](#) **Water: underground storage.**

Position: **Oppose**

Status: 4/24/2019-In committee: Set, first hearing. Referred to APPR. suspense file.

Under existing law, the right to water or to the use of water is limited to that amount of water that may be reasonably required for the beneficial use to be served. Existing law provides for the reversion of water rights to which a person is entitled when the person fails to beneficially use the water for a period of 5 years. Existing law declares that the storing of water underground, and related diversions for that purpose, constitute a beneficial use of water if the stored water is thereafter applied to the beneficial purposes for which the appropriation for storage was made. This bill would instead provide that any diversion of water to underground storage constitutes a diversion of water for beneficial use for which an appropriation may be made if the diverted water is put to beneficial use, as specified. The bill would provide that the forfeiture periods of a water right do not include any period when the water is being used in the aquifer or storage area or is being held in underground storage for later application to beneficial use.

[AB 510](#) [Cooley D](#) **Local government records: destruction of records.**

Position: **Support**

Status: 2/21/2019-Referred to Com. on L. GOV.

Existing law authorizes the head of a department of a county or city, or the head of a special district to destroy recordings of routine video monitoring maintained by that county, city, or special district after one year if that person receives approval from the legislative body and the written consent of the agency attorney. Existing law authorizes the head of a department of a county or city, or the head of a special district to destroy recordings of telephone and radio communications maintained by that county, city, or special district after 100 days if that person receives approval from the legislative body and the written consent of the agency attorney. This bill would exempt the head of a department of a county or city, or the head of a special district from these recording retention requirements if the county, city, or special district adopts a records retention policy governing recordings of routine video monitoring and recordings of telephone and radio communications.

[AB 533](#)[Holden D](#)**Income taxes: exclusion: turf removal water conservation program.**Position: **Support**

Status: 5/1/2019-In committee: Set, first hearing. Referred to APPR. suspense file.

The Personal Income Tax Law and the Corporation Tax Law, in conformity with federal income tax law, generally defines “gross income” as income from whatever source derived, except as specifically excluded, and provides various exclusions from gross income. Existing law, for taxable years beginning on or after January 1, 2014, and before January 1, 2019, excludes from gross income under both laws any amount received as a rebate, voucher, or other financial incentive issued by a local water agency or supplier for participation in a turf removal water conservation program. Existing law limits the collection and use of taxpayer information and provides that any unauthorized use of this information is punishable as a misdemeanor. This bill would extend the operative date of the provisions excluding from gross income specified amounts received in a turf removal water conservation program to taxable years beginning before January 1, 2024. The bill would require the Department of Finance to include an analysis of these exclusions in its annual tax expenditure report provided to the Legislature and further provides that taxpayer information collected pursuant to this requirement is subject to the limitation on the collection and use of that information. This bill contains other related provisions and other existing laws.

[AB 1194](#)[Frazier D](#)**Sacramento-San Joaquin Delta: Delta Stewardship Council.**Position: **Oppose**

Status: 4/26/2019-Failed Deadline pursuant to Rule 61(a)(2). (Last location was W.,P. & W. on 3/11/2019)(May be acted upon Jan 2020)

Existing law, the Sacramento-San Joaquin Delta Reform Act of 2009, establishes the Delta Stewardship Council, which consists of 7 members, and requires the council to develop, adopt, and commence implementation of a comprehensive management plan for the Delta, known as the Delta Plan. This bill would increase the membership of the council to 13 members, including 11 voting members and 2 nonvoting members, as specified. By imposing new duties upon local officials to appoint new members to the council, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

[AB 1204](#)[Rubio, Blanca D](#)**Public water systems: primary drinking water standards: implementation date.**Position: **Support**

Status: 4/26/2019-Failed Deadline pursuant to Rule 61(a)(2). (Last location was E.S. & T.M. on 3/11/2019)(May be acted upon Jan 2020)

Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health, including, but not limited to, conducting research, studies, and demonstration programs relating to the provision of a dependable, safe supply of drinking water, enforcing the federal Safe Drinking Water Act, adopting implementing regulations, and conducting studies and investigations to assess the quality of water in private domestic water supplies. The act requires the board to adopt primary drinking water standards for contaminants in drinking water and requires the Office of Environmental Health Hazard Assessment to prepare and publish an assessment of the risks to public health posed by each contaminant for which the board proposes a primary drinking water standard. Existing law requires the state board to consider specified criteria when it adopts a primary drinking water standard, including the technological and economic feasibility of compliance. This bill would require the adoption or amendment of a primary drinking water standard for a contaminant in drinking water not regulated by a federal primary drinking water standard or that is more stringent than a federal primary drinking water standard to take effect 3 years after the date on which the state board adopts or amends the primary drinking water standard. The bill would authorize the state board to delay the effective date of the primary drinking water standard adoption or amendment by no more than 2 additional years as necessary for capital improvements to comply with a maximum contaminant level or treatment technique.

[AB 1486](#)[Ting D](#)**Local agencies: surplus land.**Position: **Oppose Unless Amended**

Status: 4/25/2019-Coauthors revised. From committee: Do pass and re-refer to Com. on APPR. (Ayes 5. Noes 1.) (April 24). Re-referred to Com. on APPR.

(1)Existing law prescribes requirements for the disposal of surplus land by a local agency. Existing law defines “local agency” for these purposes as every city, county, city and county, and district, including school districts of any kind or class, empowered to acquire and hold real property. Existing law defines “surplus land” for these purposes as land owned by any local agency that is determined to be no longer necessary for the agency’s use, except property being held by the agency for the purpose of exchange. Existing law defines “exempt surplus land” to mean land that is less than 5,000 square feet in area, less than the applicable minimum legal residential building lot size, or has no record access and is less than 10,000 square feet in area, and that is not contiguous to land owned by a state or local agency and used for park, recreational, open-space, or affordable housing. This bill would expand the definition of “local agency” to include sewer, water, utility, and local and regional park districts, joint powers authorities, successor agencies to former redevelopment agencies, housing authorities, and other political subdivisions of this state and any instrumentality thereof that is empowered to acquire and hold real property, thereby requiring these entities to comply with these requirements for the

disposal of surplus land. The bill would specify that the term “district” includes all districts within the state, and that this change is declaratory of existing law. The bill would revise the definition of “surplus land” to mean land owned by any local agency that is not necessary for the agency’s governmental operations, except property being held by the agency expressly for the purpose of exchange for another property necessary for its governmental operations and would define “governmental operations” to mean land that is being used for the express purpose of agency work or operations, as specified. The bill would provide that land is presumed to be surplus land when a local agency initiates an action to dispose of it. The bill would provide that “surplus land” for these purposes includes land held in the Community Redevelopment Property Trust Fund and land that has been designated in the long-range property management plan, either for sale or for retention, for future development, as specified. The bill would also broaden the definition of “exempt surplus land” to include specified types of lands. This bill contains other related provisions and other existing laws.

SB 204**Dodd D****State Water Project: contracts.**Position: **Oppose**

Status: 5/6/2019-May 6 hearing: Placed on APPR. suspense file.

(1)Under existing law, the Department of Water Resources operates the State Water Resources Development System, known as the State Water Project, in accordance with the California Water Resources Development Bond Act to supply water to persons and entities in the state. Existing law requires the department to present to the Joint Legislative Budget Committee and relevant policy and fiscal committees of the Legislature the details of the terms and conditions of a long-term water supply contract between the department and a state water project contractor and to submit a copy of one long-term contract, as prescribed. This bill would instead require the department to provide at least 10 days’ notice to the Joint Legislative Budget Committee and relevant policy and fiscal committees of the Legislature before holding public sessions to negotiate any potential amendment of a long-term water supply contract that is of project wide significance with substantially similar terms intended to be offered to all contractors. The bill would require the department, before the execution of a specified proposed amendment to a long-term water supply contract and at least 60 days before final approval of such an amendment, to submit to the Joint Legislative Budget Committee and relevant policy and fiscal committees of the Legislature certain information regarding the terms and conditions of a proposed amendment of a long-term water supply contract and to submit a copy of the long-term contract as it is proposed to be amended. This bill contains other related provisions and other existing laws.

SB 307**Roth D****Water conveyance: use of facility with unused capacity.**Position: **Oppose**

Status: 5/6/2019-May 6 hearing: Placed on APPR. suspense file.

Existing law prohibits the state or a regional or local public agency from denying a bona fide transferor of water from using a water conveyance facility that has unused capacity for the period of time for which that capacity is available, if fair compensation is paid for that use and other requirements are met. This bill would, notwithstanding that provision, prohibit a transferor of water from using a water conveyance facility that has unused capacity to transfer water from a groundwater basin underlying desert lands, as defined, that is in the vicinity of specified federal lands or state lands to outside of the groundwater basin unless the State Lands Commission, in consultation with the Department of Fish and Wildlife and the Department of Water Resources, finds that the transfer of the water will not adversely affect the natural or cultural resources of those federal or state lands, as provided. The bill would require a transferor of water to submit an application to the commission before using a water conveyance facility pursuant to these provisions. The bill would require, if the commission finds that the transfer of the water will not adversely affect the natural or cultural resources of those federal and state lands, the transferor of water to annually report to the commission on the condition of the groundwater basin.

SB 413**Rubio D****San Gabriel Basin Water Quality Authority.**Position: **Support**

Status: 5/2/2019-Read third time. Passed. (Ayes 38. Noes 0.) Ordered to the Assembly. In Assembly. Read first time. Held at Desk.

(1)Existing law, the San Gabriel Basin Water Quality Authority Act, establishes the San Gabriel Water Basin Quality Authority, until July 1, 2030, and authorizes it to plan, finance, and implement groundwater remediation activities, as prescribed. The act requires the board of the authority to be composed of members and their alternates, as specified, generally with terms of office of 4 years. The act specifies the procedures for filling a vacancy in an office. This bill would require the terms of a member or alternate for a city with pumping rights elected in 2016 to expire January 1, 2022, and the terms of a member or alternate for a city without pumping rights elected in 2018 to expire on January 1, 2024, as prescribed. The bill would specify that a nomination is required to be submitted to the authority at least 60, but not more than 90, days preceding the meeting at which the board will select an appointee to fill a vacancy to the office of a member or alternate. The bill would require a vacancy in the office of a member or alternate elected by cities, at the general discretion of the board, to be filled by either a special election or an appointment process, as specified, except that an office may be left vacant if there is less than 6 months remaining in the term. This bill contains other related provisions and other existing laws.

Position: **Support**

Status:

4/22/2019-April 22 hearing: Placed on APPR. suspense file.

Existing law, the California Safe Drinking Water Act, provides for the operation of public water systems and imposes on the State Water Resources Control Board various responsibilities and duties. The act authorizes the state board to order consolidation with a receiving water system where a public water system or a state small water system, serving a disadvantaged community, as defined, consistently fails to provide an adequate supply of safe drinking water. The act, if consolidation is either not appropriate or not technically and economically feasible, authorizes the state board to contract with an administrator to provide administrative and managerial services to designated public water systems and to order the designated public water system to accept administrative and managerial services, as specified. This bill would create the Small System Water Authority Act of 2019 and state legislative findings and declarations relating to authorizing the creation of small system water authorities that will have powers to absorb, improve, and competently operate noncompliant public water systems. The bill, no later than March 1, 2020, would require the state board to provide written notice to cure to all public agencies, private water companies, or mutual water companies that operate a public water system that has either less than 3,000 service connections or that serves less than 10,000 people, and are not in compliance, for the period from July 1, 2018, through December 31, 2019, with one or more state or federal primary drinking water standard maximum contaminant levels, as specified. The bill would require the state board to provide a copy of the notice, in the case of a water corporation, to the Public Utilities Commission and would require the Public Utilities Commission to be responsible with the state board for ensuring compliance with the provisions of the bill. The bill would require an entity receiving the notice to respond to the state board, and, if appropriate, the Public Utilities Commission, as to whether the violations of drinking water standards are remedied and the basis for that conclusion, as specified. The bill would require an entity reporting a continuing violation of drinking water standards to have 180 days from the date of a specified response filed with the state board to prepare and submit a plan to the state board to permanently remedy a violation of drinking water standards within a reasonable time that is not later than January 1, 2025. The bill would require the state board to review the plan and accept, accept with reasonable conditions, or reject the plan, as prescribed. The bill would require an entity with an accepted plan to provide quarterly reports to the state board on progress towards a permanent remedy for violations of drinking water standards and would require the state board to annually hold a public hearing to consider whether the progress is satisfactory. The bill would require the state board, if it rejects the plan or if a plan is not submitted by the prescribed deadline, to cause, after a certain period to allow for a petition for reconsideration, the formation of an authority by the applicable local agency formation commission to serve the customers of the public water system or to remedy the failure to meet the applicable drinking water standards, as specified. This bill contains other related provisions and other existing laws.

Position: **Support**

Status:

5/3/2019-Set for hearing May 13.

5/13/2019 10 a.m. - John L. Burton Hearing Room

Calendar:

(4203) SENATE APPROPRIATIONS, PORTANTINO, Chair

(1)Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes. This bill would establish the Safe Drinking Water Fund in the State Treasury and would provide that moneys in the fund are continuously appropriated to the state board. The bill would require the state board to administer the fund to assist community water systems in disadvantaged communities that are chronically noncompliant relative to the federal and state drinking water standards and do not have the financial capacity to pay for operation and maintenance costs to comply with those standards, as specified. The bill would authorize the state board to provide for the deposit into the fund of federal contributions, voluntary contributions, gifts, grants, and bequests, transfers by the Legislature from the General Fund and the Greenhouse Gas Reduction Fund, funding from authorized general obligation bond acts, and net revenue from the Safe Drinking Water Trust that this bill would create. The bill would require the state board to expend moneys in the fund for grants, loans, contracts, or services to assist eligible applicants. The bill by July 1, 2021, and by July 1 of each year thereafter, would require the state board to adopt, working with a multistakeholder advisory group, after a public workshop and a public hearing, an annual fund implementation plan. The bill would require the state board annually to prepare and make publicly available a report of expenditures of the fund and to adopt annually, after a public hearing, an annual update to a specified needs analysis. By creating a new continuously appropriated fund, this bill would make an appropriation. This bill contains other related provisions and other existing laws.



DIRECTOR EXPENSE SHEET

Item 8.B1

Submit Form

NAME: Brian Bowcock, Division 3

MONTH / YEAR

April

2019

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	3	TVMWD	La Verne	Claremont	10.0	\$ 5.80	\$ 200.00
Regular monthly meeting discuss issues in the region.							
2	8	David and Margaret BOD	La Verne				\$ 200.00
Regular monthly meeting of the Executive BOD to discuss the future budget items.							
3	9	TVMWD	La Verne	Claremont	10.0	\$ 5.80	\$ 200.00
Ad hoc committee meeting on Personnel within the district.							
4	11	Meeting with the Mayor	La Verne				\$ 200.00
Mayor and neighborhood to discuss criminal activity in the area. Meeting at my house.							
5	12	Citrus College	La Verne	Glendora	20.0	\$ 11.60	\$ 200.00
Meeting with the school board and staff. A program for the future students of the "promise" program.							
6	13	La Verne Chamber of Commerce	La Verne				\$ 200.00
Worked the City wide yard sale for the Chamber with the school at Bonita High.							
7	15	Talk group	La Verne	Glendora	15.0	\$ 8.70	\$ 200.00
Regular meeting of the group speaker from the County mosquito abatement .							
8	16	LaVerne Chamber Exec BOD meeting	La Verne				\$ 200.00
Regular monthly meeting to discuss future event and financial status							
9	17	TVMWD	La Verne	Claremont	10.0	\$ 5.80	\$ 200.00
Regular monthly meeting to discuss issues in the region.							
10	18	SCWUA	La Verne				\$ 200.00
Regular monthly meeting speaker for executive staff of all water agencies							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature _____

Subtotal Miscellaneous Expense \$ 0.00

Subtotal Mileage \$ 37.70

Subtotal Meeting Compensation \$ 2,000.00

Subtotal All \$ 2,037.70

Mandatory Deferred Compensation @ 7.5% (\$ 150.00)

Voluntary Deferred Compensation *(negative entry; default @ 0)* (\$ 800.00)

TOTAL \$ 1,087.70

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Item 8.B2

[Submit Form](#)

NAME: David De Jesus, MWD

MONTH / YEAR

April

2019

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	2	San Gabriel Valley Caucus Meeting					\$ 200.00
Joined SGV directors (San Marino, and Upper District) for a discussion on issues impacting our respective areas.							
2	4	Northern Caucus Group Meeting					\$ 200.00
Directors and managers from several agencies participated in an open dialog with management on pending issues to be discussed during the month in Committee.							
3	5	Meeting with Operations Manager Brent Yamasaki to review operations					\$ 200.00
Monthly operational update regarding water availability, quality, and operational impacts to the San Gabriel area. Discussion regarding the coordination of USG3 flows and the SG River Gate Project was also discussed.							
4	8	Committee Meeting					\$ 200.00
Attended various meetings which will be reported on at the regularly scheduled Three Valley Meeting							
5	9	Board Meeting					\$ 200.00
Attended the Board meeting the details of which will be reported at the Three Valleys Meeting or video of same that can be found and watched on the MWD website							
6	10	CRA Board Meeting					\$ 200.00
Attended the monthly board meeting as the Districts alternate voting member. With the DCP now signed the discussion revolved around "next steps" in the process.							
7	12	Conference call with COO Deven Upadhyay					\$ 200.00
Meeting to discuss the status of the changes to the Cyclic Storage agreement changes being proposed. and pending orders for water deliveries out of USG3 via Upper District to WM							
8	23	Executive Committee Meeting					\$ 200.00
Attended the executive Committee Meeting where meeting for the coming month were formalized and draft agendas presented.							
9	26	Attended Meeting with CAO Shane Chapman, and MWD Special Agents					\$ 200.00
A Security Briefing update was provided and the progress to those updates given. In addition, discuss about future enhancements were presented for discussion. The meeting was held at an undisclosed facility within the District jurisdiction.							
10	30	Monthly Update Meeting held with Deven Upadhyay					\$ 200.00
Meeting was held with the COO Upadhyay to discuss various pending issues from IID, water availability of water for spreading. Discussion included items on the Watermaster agenda board meeting to be held on May 3rd. There was a strong desire to begin water deliveries into the main basin.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature _____

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 0.00
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,000.00
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry: default @ 0)</i>	(\$ 891.50)
TOTAL	\$ 958.50

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Item 8.B3

Submit Form

NAME: David De Jesus, Division 2

MONTH / YEAR

April

2019

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	1	Budget Ad-Hoc Committee Meeting	Walnut	Claremont	38.0	\$ 22.04	\$ 200.00
Follow up meeting with Directors Jackman and Goytia to review listed expenditures related to conservation, public media and messaging.							
2	3	Board Workshop	Walnut	Claremont	38.0	\$ 22.04	\$ 200.00
The board reviewed various items to be presented for action at the regular board meeting scheduled for the 17th including Budget updates, Salary schedule modifications, and a funding agreement for an infrastructure study.							
3	11	Chino Basin Appropriative Committee Meeting	Walnut	Rancho C	42.0	\$ 24.36	\$ 200.00
Attended the meeting and those in attendance were provided updates from the staff that included engineering, legal and business related items. Including a "State of the Basin" report on Production and Recharge. Also announced was the beginning of developing "prior assessment package revisions" which will take several months to complete.							
4	15	Meeting with General Manager and Board President	Walnut	San Dimas	26.0	\$ 15.08	\$ 200.00
Met with the GM and President of the board to review items on the agenda.							
5	16	Walnut Valley Water District Board Meeting	Walnut	Walnut	4.0	\$ 2.32	\$ 200.00
Attended the board meeting as the Districts Board representative and fielded questions posed by the Directors during the TVMWD report.							
6	17	Board Meeting	Walnut	Claremont	38.0	\$ 22.04	\$ 200.00
Attended the Board Meeting as Division 2 representative. reported on MWD activities for the month and provide opinion on other MWD pending issues.							
7	18	San Gabriel Valley Water Utilities Association	Walnut	Pomona	14.0	\$ 8.12	\$ 200.00
Annual Administrative day speaking was Nancy Depcik and the title of her talk was "Unshakable Success" How on tight: How to survive the craziness of everyday life.							
8	22	Southern California Water Utilities Association	Walnut	Azusa	20.0	\$ 11.60	\$ 200.00
Attended the meeting and provided the group with updates on both Three Valleys and MWDC.							
9	25	Chino Basin Watermaster	Walnut	Rancho C.	42.0	\$ 24.36	\$ 200.00
Attended the meeting as the District voting alternate. Bob will report on the meeting.							
10	29	GM Ad-Hoc Evaluation Survey development/Review	Walnut	Covina	12.0	\$ 6.96	\$ 200.00
Conducted the ad-hoc committee meeting with Directors Goytia and Ruzika to discuss and review a draft GM evaluation form for submittal to the board on May 3rd							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature _____

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 158.92
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,158.92
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry: default @ 0)</i>	(\$ 891.50)
TOTAL	\$ 1,117.42

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Item 8.B4

[Submit Form](#)

NAME: Carlos Goytia, Division 1

MONTH / YEAR

April

2019

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	1	Pomona City Council Meeting	Pomona	Pomona	8.0	\$ 4.64	\$ 200.00
Attended and met w/ Mayor and city staff.							
2	3	TVMWD BM/Workshop	Pomona	Claremont	32.0	\$ 18.56	\$ 200.00
Attended and participated in boardroom deliberations and discussions							
3	6	Asm. Freddie Rodriguez Community Forum	Pomona	Pomona	8.0	\$ 4.64	\$ 200.00
Met with Assemblymember and constituents from my Div. to discuss issues and concerns related to the area							
4	8	City of Ontario/Pomona	Pomona	Ontario	26.0	\$ 15.08	\$ 200.00
Met with Ontario Councilmember Ruben Valencia and Councilmember Victor Preciado							
5	9	Fairplex/CTEC	Pomona	Pomona	8.0	\$ 4.64	\$ 200.00
Met with Holly Kirkland Reynolds and Robert Morales to discuss career pathway partnerships							
6	11	City of Pomona/Police Dept.Event @Fairplex	Pomona	Pomona	8.0	\$ 4.64	\$ 200.00
W/Pomona Police Chief Michael Oliveri and Deputy Chief Hector Rodriguez with guest speaker Mayor Tim Sandoval							
7	17	TVMWD BM	Pomona	Claremont	32.0	\$ 18.56	\$ 200.00
Attended and participated in boardroom deliberations and discussions							
8	18	SGVCOG BM	Pomona	Monrovia	38.0	\$ 22.04	\$ 200.00
Attended and participated in boardroom deliberations and discussions							
9	25	President's Meeting Workshop at Mt. Sac	Pomona	Walnut	16.0	\$ 9.28	\$ 200.00
Special guest speaker on human resource related topic							
10	26	Pomona Chamber Legislative Update Event	Pomona	Pomona	8.0	\$ 4.64	\$ 200.00
W/Supervisor Hilda Solis, Senator Connie Leyva and Assemblymember Freddie Rodriguez							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature _____

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 106.72
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,106.72
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	\$ 0.00
TOTAL	\$ 1,956.72

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Item 8.B5

Submit Form

NAME: Denise Jackman, Division VII

MONTH / YEAR

April

2019

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	1	AD HOC MEETING WITH STAFF	ROWLAND HTS	CLAREMONT	45.6	\$ 26.45	\$ 200.00
Work with Ad Hoc directors De Jesus and Goytia regarding budget issues.							
2	3	TVMWD Board meeting	Rowland Heights	Claremont	45.6	\$ 26.45	\$ 200.00
Regular Board Meeting - Regarding water issues.							
3	4	Puente Basin Water Meeting	Rowland Heights	Walnut	12.2	\$ 7.08	\$ 200.00
Attend and learn about water issues in Rowland community.							
4	9	Rowland Water District Workshop	Rowland Heights	Rowland Heights	2.0	\$ 1.16	\$ 200.00
Attend and participate in Rowland Heights Workshop meeting							
5	10	LAFCO	Los Angeles	Los Angeles	3.2	\$ 1.86	\$ 200.00
Attend LaFCO meeting and observe meeting							
6	16	Walnut Valley Water Meeting	Rowland Heights	Walnut	12.2	\$ 7.08	\$ 200.00
Attend and observe Workshop meeting							
7	17	TVMWD Board meeting	Rowland Heights	Claremont	45.6	\$ 26.45	\$ 200.00
Regular Board Meeting - Regarding water issues							
8	23	Rowland Water District Meeting	Rowland Heights	Rowland Heights	2.0	\$ 1.16	\$ 200.00
Attend and participate in Rowland Water meeting regarding social media goals							
9	24	Six Basins Water District	Rowland Heights	Claremont	45.6	\$ 26.45	\$ 200.00
Attend and observe Six Basins Water meeting regarding watermaster issues.							
10	26	SCWA QUARTERLY LUNCHEON	Los Angeles	Carson	30.0	\$ 17.40	\$ 200.00
Attend Quarterly Luncheon Learned about West side of Los Angeles water goals.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1	10	Parking for LafCo Meeting on XXX 4/10/19	\$ 20.00
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature Denise Jackman

Subtotal Miscellaneous Expense	\$ 20.00
Subtotal Mileage	\$ 141.52
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,161.52
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation (negative entry, default @ 0)	\$ 0.00
TOTAL	\$ 2,011.52

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15

Visa Signature Account Ending in [REDACTED]
 Mar. 13, 2019 - Apr. 12, 2019 | 31 days Billing Cycle

Transactions Continued

Date	Description	Amount
[REDACTED]		
Apr 10	AUTO PARK 14-GRAND AVELOS ANGELESCA	\$20.00
DENISE JACKMAN #0161: Total		336.10 [REDACTED]
Total Transactions for This Period		\$ [REDACTED]

Fees

Date	Description	Amount
Total Fees for This Period		\$0.00

Interest Charged

NON	Interest Charge on Purchases	\$0.00
	Interest Charge on Cash Advances	\$0.00
	Interest Charge on Other Balances	\$0.00
Total Interest for This Period		\$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	17.90% D	\$0.00	\$0.00
Cash Advances	27.15% D	\$0.00	\$0.00

P,L,D,F = Variable Rate. See reverse of page 1 for details.



DIRECTOR EXPENSE SHEET

Item 8.B6

Submit Form

NAME: Bob Kuhn, Division 4

MONTH / YEAR

April

2019

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	1	JPIA Conference call, Risk management committee	Glendora	Glendora	0.0	\$ 0.00	\$ 200.00
Committee meeting at least once a year to go over the preceding years losses and suggestions on the upcoming year.							
2	3	TVMWD Board workshop	Glendora	Claremont	18.0	\$ 10.44	\$ 200.00
The board looks business of the district.							
3	4	SGEP meeting with the staff on upcoming events	Glendora	Irwindale	26.0	\$ 15.08	\$ 200.00
Review of the economic forecast summit							
4	11	Robert DeLoach	Glendora	Rancho Cucamonga	32.0	\$ 18.56	\$ 200.00
Review the process of hiring a GM and if the board was satisfied with the results.							
5	15	Meeting with GM	Glendora	San Dimas	8.0	\$ 4.64	\$ 200.00
Go over the agenda items for the board meeting, and talk about issues of the district.							
6	17	TVMWD Board Meeting	Glendora	Claremont	18.0	\$ 10.44	\$ 200.00
Discussions and decisions regarding district business							
7	24	SGVEP Legislative committee	Glendora	Irwindale	26.0	\$ 15.08	\$ 200.00
Look at legislation effecting the San Gabriel Valley and make recommendations for support or non-support							
8	30	Glendora City water commission	Glendora	Glendora	3.0	\$ 1.74	\$ 200.00
Tour the city water areas							
9			Glendora				
10			Glendora				

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature _____

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 75.98
Subtotal Meeting Compensation	\$ 1,600.00
Subtotal All	\$ 1,675.98
Mandatory Deferred Compensation @ 7.5%	(\$ 120.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	(\$ 1,480.00)
TOTAL	\$ 75.98

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Item 8.B7

[Submit Form](#)

NAME: John Mendoza, Division 6

MONTH / YEAR

April

2019

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	3	TVMWD Board of Directors Meeting	Pomona	Claremont			\$ 200.00
Meeting of BOD, staff and member agencies to discuss and vote on important topics.							
2	4	SGV Economic Partnership Annual Economic Forecast	Pomona	Pomona			\$ 200.00
Held at Cal Poly Pomona to inform businesses, elected officials and non profits about economic profiles in the regions.							
3	8	San Gabriel Valley Government Affairs meeting	Pomona	Walnut			\$ 200.00
Meeting of business sector, elected officials and state legislators staff to discuss and vote on important issues and proposed laws in California.							
4	10	SGV Council of Government General Assembly	Pomona	Industry Hills			\$ 200.00
All day session of COG with presentation on various topics like transportation, water, state laws.							
5	16	SGVEP Legislative Luncheon	Pomona	El Monte			\$ 200.00
Special guest Assembly member Calderon Legislative up dates							
6	17	TVMWD Board of Directors meeting	Pomona	Claremont			\$ 200.00
Meeting of Board, staff and member agencies to vote and discuss important District issues.							
7	18	SCWUA Luncheon	Pomona	Pomona			\$ 200.00
Presentation to various water agencies and business sector about water issues. Presenter topic working and social culture in work force and build relationship skills.							
8	24	6 Basins Watermaster Meeting	Pomona	Claremont			\$ 200.00
Meeting of member water agencies in the region to discuss and vote of important water issues.							
9	25	SGEP HR Forum	Pomona	Baldwin Park			\$ 200.00
Law firm presentation about internal public and private sector chain of command with issues such as sexual harassment and job discrimination complaints.							
10	26	Pomona Chamber Legislative Luncheon	Pomona	Pomona			\$ 200.00
Luncheon with presentation from Assemblymember Rodriguez, Senator Leyva and Supervisor Solis.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature _____

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 0.00
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,000.00
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	\$ 0.00
TOTAL	\$ 1,850.00

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Item 8.B8

[Submit Form](#)

NAME: Joe Ruzicka, Division 5

MONTH / YEAR

April

2019

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	3	TVMWD - Board Meeting	Diamond Bar	Claremont	40.0	\$ 23.20	\$ 200.00
Attended and participated in the deliberations.							
2	8	SGV Regional Chamber of Commerce - GAC	Diamond Bar	Rowland Hgts.	14.0	\$ 8.12	\$ 200.00
Attended and met with business, government and political leaders and discussed new legislation being introduced in Washington and Sacramento							
3	9	TVMWD - Ad Hoc Committee	Diamond Bar	Claremont	40.0	\$ 23.20	\$ 200.00
Attended and met with the General Manager and discussed organizational planning.							
4	10	LAFCO - Commission Meeting	Diamond Bar	Los Angeles	60.0	\$ 34.80	\$ 200.00
Attended and participated in the deliberations as Alternate Special District Representative.							
5	16	WWWD - Board Meeting	Diamond Bar	Walnut	10.0	\$ 5.80	\$ 200.00
Attended and apprised myself of the issues of concern to a member agency.							
6	17	TVMWD - Board Meeting	Diamond Bar	Claremont	40.0	\$ 23.20	\$ 200.00
Attended and participated in the deliberations.							
7	18	SCWUA - Membership Meeting	Diamond Bar	Pomona	22.0	\$ 12.76	\$ 200.00
Attended and was given a presentation on self confidence in the performance of daily leadership duties.							
8	25	Lincoln Club - Membership Meeting	Diamond Bar	West Covina	26.0	\$ 15.08	\$ 200.00
Attended and heard a presentation regarding domestic terrorism threats.							
9	26	Pomona Chamber of Commerce - State Senator Connie Leyva	Diamond Bar	Pomona	12.0	\$ 6.96	\$ 200.00
Attended and was given an update on legislative issues currently being considered.							
10	29	TVMWD - Ad Hoc Committee	Diamond Bar	Covina	26.0	\$ 15.08	\$ 200.00
Attended and discussed performance appraisal issues for the new General Manager.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature _____


Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 168.20
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,168.20
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	\$ 0.00
TOTAL	\$ 2,018.20

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: **Organizational Chart and Salary Schedules Modifications**

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	\$ 51,334.00
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Staff is recommending approval of the attached Organizational Chart and Salary Schedules Modifications.

Background:

Pursuant to CalPERS and California Code of Regulations Section 570.5, salary schedule changes must be approved and adopted by the employer's governing body according to the requirements of applicable public meeting laws.

Discussion:

Attached are the updated organizational chart and salary schedules reflecting the following changes:

- Reclassification of the *Administrative Assistant to Administrative/Communications Assistant* and change in salary range
- Change in title (only) of the *Engineer to Engineering Assistant*
- Addition of the part-time *Human Resources/Risk Manager* position
- Addition of the *Information Technology Manager* position

These changes are the result of the recently completed organizational study by staff with the assistance of a consultant and oversight and guidance provided by the ad-hoc personnel committee appointed by the Board. To comply with CalPERS and California Code of Regulations Section 570.5, the two salary schedules are required to be approved in order to incorporate the organizational changes. The first salary schedule will incorporate the organizational changes effective May 15, 2019. The second salary schedule, effective July 1, 2019, reflects all position changes and the Consumer Price Index (CPI) increase adopted in the FY 2019-20 budget.

Strategic Plan Objective(s):

2.4 – Evaluate short-term and long-term workforce needs to achieve optimal efficiency and cost effectiveness without sacrificing employee morale or productivity

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Organizational Chart Effective May 15, 2019

Exhibit B – Salary Schedule Effective May 15, 2019

Exhibit C – Salary Schedule Revised Effective July 1, 2019

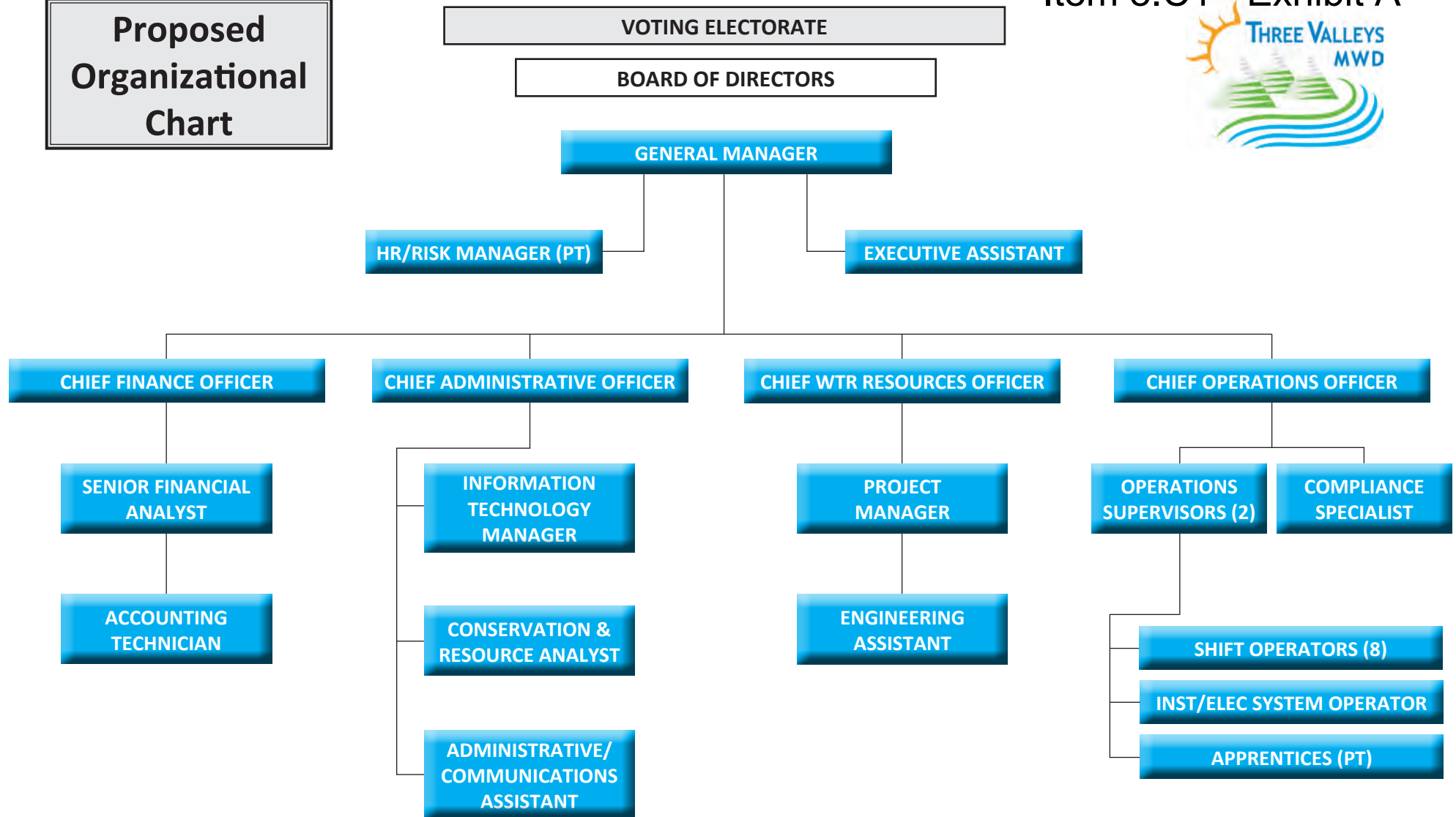
Meeting History:

Board of Directors Meeting, May 1, 2019, Informational Item Only

NA/ML



**Proposed
Organizational
Chart**



Matthew Litchfield, P.E.
General Manager

May 15, 2019
Date

FTE **25**

Item 8.C2 - Exhibit B

THREE VALLEYS MUNICIPAL WATER DISTRICT ANNUAL SALARY RANGE BY CLASSIFICATION

Effective: May 15, 2019

CLASSIFICATION	Miniumum Salary Range	Maximum Salary Range
ACCOUNTING TECHNICIAN	\$ 48,127	\$ 77,003
ADMINISTRATIVE/COMMUNICATIONS ASSISTANT	\$ 46,707	\$ 74,731
CHIEF ADMINISTRATIVE OFFICER	\$ 135,235	\$ 216,376
CHIEF FINANCE OFFICER	\$ 135,235	\$ 216,376
CHIEF OPERATIONS OFFICER	\$ 135,235	\$ 216,376
CHIEF WATER RESOURCES OFFICER	\$ 135,235	\$ 216,376
COMPLIANCE SPECIALIST	\$ 63,112	\$ 100,980
CONSERVATION & RESOURCE ANALYST	\$ 74,503	\$ 119,205
ENGINEERING ASSISTANT	\$ 75,117	\$ 120,187
EXECUTIVE ASSISTANT	\$ 55,419	\$ 88,671
GENERAL MANAGER	\$ 220,000	\$ 275,000
HUMAN RESOURCES/RISK MANAGER (PT)	\$ 36,342	\$ 44,529
INFORMATION TECHNOLOGY MANAGER	\$ 104,410	\$ 167,056
INSTRUMENTATION/ELECTRICAL SYSTEM OPERATOR	\$ 67,234	\$ 107,575
OPERATIONS SUPERVISOR	\$ 79,519	\$ 127,231
PLANT ASSISTANT	\$ 38,678	\$ 61,884
PROJECT MANAGER	\$ 98,622	\$ 157,795
SENIOR FINANCIAL ANALYST	\$ 74,317	\$ 118,908
SHIFT OPERATOR II	\$ 47,603	\$ 76,164
SHIFT OPERATOR III	\$ 58,588	\$ 93,740
SHIFT OPERATOR IV	\$ 64,648	\$ 103,437
SHIFT OPERATOR V	\$ 67,234	\$ 107,575

Based on Board approval, an adjustment to each salary range classification will be considered for July 1 of each year. Range adjustments are tied to changes in the Consumer Price Index - Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim as prepared by the Bureau of Labor Statistics, from current year annual to the prior year annual. The adjustment to each salary range is intended to keep TVMWD's salary ranges at the market level and may not necessarily impact individual salaries. The opportunity for individual salary increases will continue under the merit-based system employed by TVMWD. An important note is that an employee's annual salary may be below the minimum salary range if: (1) their annual evaluation has not yet occurred in the current fiscal year or (2) their performance documented in prior annual evaluations has not merited an increase that has kept up with index adjustments to the salary ranges.

Shift Differential Pay

- Operators and plant assistants who work on Friday, Saturday or Sunday will be compensated with 10% additional pay for those hours.
- Shift differential pay is considered special compensation and will be reported to CalPERS as such.

On-Call Pay

- Standby operators who serve as the on-call standby operator each evening will be paid \$35 per day (\$70 on holidays).
- Laptop operators who serve as the on-call plant operator each evening will be paid \$90 per day (\$180 on holidays).
- In addition to receiving the on-call pay noted above, the on-call operators will be paid for the additional time spent responding to situations.
 - If responding by phone/tablet/laptop only, the on-call operator will be guaranteed at least 15 minutes of additional pay. All time over 15 minutes will be rounded up to the nearest 15 minute increment.
 - If responding in person, the on-call operator will be guaranteed at least two hours of additional pay. All time over two hours (portal to portal) will be rounded up to the nearest 15 minute increment.
 - Operators will be eligible for OT and shift differential pay as applicable for time spent responding.
- On-call pay is not considered special compensation and thus will not be included as a part of final compensation in calculating CalPERS pension.

Holiday Pay

- Any employee scheduled who works on either the actual holiday or the observed holiday will be paid at one and one-half times the employee's regular rate of pay. Since the employee is working the holiday, the employee will also be paid an additional eight hours at regular pay for that holiday.

Item 8.C3 - Exhibit C

THREE VALLEYS MUNICIPAL WATER DISTRICT ANNUAL SALARY RANGE BY CLASSIFICATION

REVISED

Effective: July 1, 2019

CLASSIFICATION	Miniumum Salary Range	Maximum Salary Range
ACCOUNTING TECHNICIAN	\$ 50,018	\$ 80,029
ADMINISTRATIVE/COMMUNICATIONS ASSISTANT	\$ 48,542	\$ 77,667
CHIEF ADMINISTRATIVE OFFICER	\$ 140,549	\$ 224,878
CHIEF FINANCE OFFICER	\$ 140,549	\$ 224,878
CHIEF OPERATIONS OFFICER	\$ 140,549	\$ 224,878
CHIEF WATER RESOURCES OFFICER	\$ 140,549	\$ 224,878
COMPLIANCE SPECIALIST	\$ 65,592	\$ 104,947
CONSERVATION & RESOURCE ANALYST	\$ 77,430	\$ 123,889
ENGINEERING ASSISTANT	\$ 78,068	\$ 124,910
EXECUTIVE ASSISTANT	\$ 57,596	\$ 92,154
GENERAL MANAGER	\$ 220,000	\$ 275,000
HUMAN RESOURCES/RISK MANAGER (PT)	\$ 37,770	\$ 46,279
INFORMATION TECHNOLOGY MANAGER	\$ 108,512	\$ 173,620
INSTRUMENTATION/ELECTRICAL SYSTEM OPERATOR	\$ 69,876	\$ 111,801
OPERATIONS SUPERVISOR	\$ 82,643	\$ 132,229
PLANT ASSISTANT	\$ 40,198	\$ 64,316
PROJECT MANAGER	\$ 102,497	\$ 163,995
SENIOR FINANCIAL ANALYST	\$ 77,237	\$ 123,579
SHIFT OPERATOR II	\$ 49,473	\$ 79,157
SHIFT OPERATOR III	\$ 60,890	\$ 97,424
SHIFT OPERATOR IV	\$ 67,188	\$ 107,501
SHIFT OPERATOR V	\$ 69,876	\$ 111,801

Based on Board approval, an adjustment to each salary range classification will be considered for July 1 of each year. Range adjustments are tied to changes in the Consumer Price Index - Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim as prepared by the Bureau of Labor Statistics, from current year annual to the prior year annual. The adjustment to each salary range is intended to keep TVMWD's salary ranges at the market level and may not necessarily impact individual salaries. The opportunity for individual salary increases will continue under the merit-based system employed by TVMWD. An important note is that an employee's annual salary may be below the minimum salary range if: (1) their annual evaluation has not yet occurred in the current fiscal year or (2) their performance documented in prior annual evaluations has not merited an increase that has kept up with index adjustments to the salary ranges.

Shift Differential Pay

- Operators and plant assistants who work on Friday, Saturday or Sunday will be compensated with 10% additional pay for those hours.
- Shift differential pay is considered special compensation and will be reported to CalPERS as such.

Standby Pay


- Standby operators who serve as the on-call standby operator each evening will be paid \$35 per day (\$70 on holidays).
- Laptop operators who serve as the on-call plant operator each evening will be paid \$90 per day (\$180 on holidays).
- In addition to receiving the on-call pay noted above, the on-call operators will be paid for the additional time spent responding to situations.
 - If responding by phone/tablet/laptop only, the on-call operator will be guaranteed at least 15 minutes of additional pay. All time over 15 minutes will be rounded up to the nearest 15 minute increment.
 - If responding in person, the on-call operator will be guaranteed at least two hours of additional pay. All time over two hours (portal to portal) will be rounded up to the nearest 15 minute increment.
 - Operators will be eligible for OT and shift differential pay as applicable for time spent responding.
- On-call pay is not considered special compensation and thus will not be included as a part of final compensation in calculating CalPERS pension.

Holiday Pay

- Any employee scheduled who works on either the actual holiday or the observed holiday will be paid at one and one-half times the employee's regular rate of pay. Since the employee is working the holiday, the employee will also be paid an additional eight hours at regular pay for that holiday.



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: Resolution No. 19-05-853 – Employee Bonus

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	\$21,000
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Recommendation:

Approval of Resolution No. 19-05-853 authorizing a one-time discretionary bonus in the amount of \$1,000 to each full-time employee.

Discussion:

Included for review and consideration is Resolution No. 19-05-853 that identifies prior case law relative to such distribution. At the April 3, 2019 board meeting, TVMWD was recognized by ACWA-JPIA with a refund check. As noted by ACWA-JPIA President Jerry Gladbach at the April 3, 2019 meeting, TVMWD's claims experience in liability, property and workers' compensation insurance is compared with the average of the ACWA-JPIA pool. TVMWD's E-MODs (Experience Modification) for each coverage area are always better than average, which has allowed TVMWD to receive an annual refund numerous times.

Recent refund amounts:

- 2019 \$21,359
- 2018 \$48,281
- 2017 \$52,027
- 2016 \$ 5,213
- 2015 \$17,118
- 2011 \$38,528
- 2010 \$43,034
- 2009 \$22,500

In recognition of employee's efforts to control liability, property and workers' compensation insurance costs, the Board President is proposing a one-time discretionary bonus in the amount of \$1,000 to each full-time employee (total \$21,000). Both the General Manager and any employees hired in 2019 are not eligible for the bonus.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Resolution No. 19-05-853

Meeting History:

April 3, 2019 – Board of Directors Meeting - Presentation of Refund Check by ACWA-JPIA Board President, Mr. Jerry Gladbach

May 1, 2019 – Board of Directors Meeting – Informational Item

ML/NA

RESOLUTION NO. 19-05-853

A RESOLUTION OF THE BOARD OF DIRECTORS OF THREE VALLEYS MUNICIPAL WATER DISTRICT TO AUTHORIZE ONE-TIME EMPLOYEE BONUS

WHEREAS, the Three Valleys Municipal Water District is a public agency organized and operating pursuant to the Municipal Water District Law of 1911 (California Water Code Section 71000 et seq.); and

WHEREAS, the California Constitution provides in Article XVI, Section 6, that “[a] political corporation or subdivision of the State ... shall [not] have power to make any gift, or authorize the making of any gift, or any public money or thing of value to any individual, municipal or other corporation whatever ...”; and

WHEREAS, in the case of employment, courts have found that lump-sum payments to certain employees for work already performed are not invalid as a gift of public funds serving no substantial public purpose because they ensure continued recruitment and retention of qualified employees and resolve perceived uncertainty about proper salary levels [Jarvis v. Cory (1980) 28 Cal. 3d 562, 620 P.2d 598, 170 Cal. Rptr. 11]; and

WHEREAS, courts have further held that the granting of benefits to employees for past services is not a gift of public funds, but rather an effort to advance an important public purpose to further the District’s self-interest in retaining the most competent employees in a highly competitive market [San Joaquin County Employees’ Association, Inc. v. San Joaquin County (1974) 39 Cal. App. 3d 83, 113 Cal. Rptr. 912; Walker v. Los Angeles County (1961) 55 Cal. 2d 626, 361 P.2d 247, 12 Cal. Rptr. 671]; and

WHEREAS, the facts and circumstances of the ACWA-JPIA refund of \$21,359 to the District as described in the staff report attached hereto and incorporated herein by this reference (“Staff Report”) supports a determination by the District’s Board of Directors (“Board”) that an award of a one-time bonus in the amount of \$1,000 to each full-time District employee would serve a well-recognized public purpose in the governmental agency employment context within the scope of established case law such that any such award by the Board would not constitute an unconstitutional gift of public funds.

NOW THEREFORE BE IT RESOLVED by the Board that, based upon the unique facts and circumstances described in the Staff Report and other evidence presented to the Board, the Board hereby finds and determines that an award of a bonus to District employees in a total sum not to exceed the savings directly attributable to employee conduct would serve to advance the dual public purposes of promoting workplace safety and retaining a highly-competent staff, and thus hereby approves the issuance of a one-time bonus in the amount of \$1,000 to each full-time District employee.

Item 8.D1 - Exhibit A

ADOPTED and **PASSED** at a meeting of the Three Valleys Municipal Water District's Board of Directors, on this 15th day of May 2019 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Bob G. Kuhn, President

ATTEST:

Brian Bowcock, Secretary

SEAL:



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: May 15, 2019
Subject: **Resignation Notice Incentive Policy**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Staff is recommending approval of the attached resignation notice incentive policy.

Discussion:

Fifty percent of TVMWD's workforce is eligible to retire today. Knowing as early as possible when employees are going to leave provides sufficient time for the following:

- Evaluation of whether organizational restructuring should occur
- Focused training for an internal candidate that will take over the position
- Recruitment and additional cross-training prior to employee's separation
- New hires to be in place immediately so as not to incur overtime, vacation schedule conflicts, potential missed deadlines, etc.

Staff has drafted the attached policy that provides employees with a financial incentive if they can provide 6 months of notice. TVMWD's legal counsel has reviewed the agreement and provided the attached release waiver.

Strategic Plan Objective(s):

- 2.4 – Evaluate short-term and long-term workforce needs to achieve optimal efficiency and cost effectiveness without sacrificing employee morale or productivity
- 3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Resignation Notice Incentive Policy

Meeting History:

Board of Directors Meeting, April 3, 2019, Informational Item Only
 Board of Directors Meeting, April 17, 2019, For Action (Tabled)
 Personnel Ad Hoc Committee Meeting, May 2, 2019

NA/JL

Resignation Notice Incentive Policy

Purpose: Identify vacancies as early as possible to provide the following opportunities:

- Evaluation of whether organizational restructuring should occur
- Focused training for an internal candidate that will take over the position
- Recruitment and additional cross-training prior to employee’s separation
- New hires to be in place immediately so as not to incur overtime, vacation schedule conflicts, potential missed deadlines, etc.

Eligibility: Employee must have 5 years of service with TVMWD prior to submitting this form

Criteria:

- Employee must provide written resignation 180 days prior to separation date
- Actual separation date must be within 5 working days of the date stated on this form, unless otherwise approved by the General Manager.
- The employee is not entitled to and will not receive incentive payment if prior to separation date on this form:
 - employee voluntarily resigns from employment
 - is terminated or placed on probation by TVMWD for reasons related to performance or conduct
 - passes away
 - takes more than 6 unplanned leave days after submitting written notice. FMLA and sickness with doctor’s notes will be excluded.
- Incentive payment is not PERSable compensation
- This policy should not be viewed as encouragement to resign. It simply allows TVMWD to maintain smooth operations when the employee does separate. While this is expected to be an on-going program, the board or management may decide to change or end this program as they see fit.

Procedure:

- The employee must complete and execute both sides of this form. The resignation must be voluntary and unconditional and will be deemed permanently binding, enforceable, and irrevocable upon submission to, and execution by, TVMWD’s General Manager.

Incentive Payment:

- A one-time payment of \$10,000 will be processed on employee’s final paycheck. Employee may choose to defer all or a portion to 401/457 plan subject to IRS limits.

I have read and agree to be bound by the terms set forth in the policy above and in the Release on the following page. My separation date from TVMWD per my resignation will be _____.

Employee Signature

Date

General Manager Signature

Date

RELEASE

THIS RELEASE (“Release”), executed on the date set forth below, is a release whereby the undersigned (“Releasor”), pursuant to Section 1541 of the Civil Code, extinguishes all rights and claims against THREE VALLEYS MUNICIPAL WATER DISTRICT (“TVMWD”), a Municipal Water District organized and operating pursuant to California Water Code Section 71000 et seq., as herein set forth.

1. On _____, 20__, Releasor voluntarily and irrevocably resigned from his/her/their position of employment with TVMWD effective _____, 20__. Consequently, Releasor hereby accepts a single lump-sum payment of \$10,000.00 as the total severance to which he/she/they shall be entitled to receive from TVMWD upon separation from employment. This Release does not affect any other compensation and benefits that Releasor may have earned under TVMWD’s employment policies prior to the effective date of his/her/their resignation.

2. Releasor, on behalf of himself/herself/themselves and his/her/their descendants, ancestors, dependents, heirs, spouses, executors, administrators, agents, servants, employees, representatives, assigns, and successors (“the Releasors”), hereby fully, irrevocably, and unconditionally, releases and forever discharges TVMWD and its predecessors, successors, affiliates, subsidiaries, parents, corporations, companies, and divisions, and each and all of their respective current and former officers, directors, administrators, assigns, agents, servants, stockholders, employees, insurers, attorneys, representatives, and successors (“the Released Parties”) from any and all demands, damages, debts, liabilities, obligations, contracts, agreements, actions, causes of action, suits, judgment, liens, indebtedness, losses, costs, and claims of whatever nature, character, or description, whether known or unknown, anticipated or unanticipated, foreseen or unforeseen, suspected or unsuspected, fixed or contingent, which Releasor and the Releasors now have or may hereafter have or claim to have against TVMWD and the Released Parties arising out of or related to Releasor’s employment with TVMWD, including, but not limited to, events occurring during the period of said employment and the facts, circumstances, and allegations surrounding the termination of Releasor’s employment with TVMWD.

3. Releasor acknowledges that this Release was entered into voluntarily, and also expressly acknowledges that he/she/they has been informed and is familiar with the provisions of Section 1542 of the California Civil Code which provides as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

Releasor expressly waives the provisions of California Civil Code Section 1542, as well as any and all similar protections under the law, and further waives any rights that he/she/they may have to invoke said provisions now or in the future with respect to the releases set forth herein. Releasor recognizes and understands that factors which have induced him/her/they to enter into this Release may turn out to be incorrect or different from what he/she/they had previously anticipated, and Releasor expressly assumes all of said risks, including the risks of this waiver of California Civil Code Section 1542, and thus assumes full responsibility for any resulting liabilities.

Employee Signature

Date